

Davis Raider Review October 2022

UCS Vision

Utica Community Schools, in partnership with our community, will empower students to positively transform their future and the world.

UCS Mission

Utica Community Schools ignites a passion for learning in all students. We strengthen our community by welcoming all learners, honoring culture, and inspiring remarkable growth and achievement.

School Improvement Plan and Goals

All students will meet or exceed proficiency standards in Science

All students will meet or exceed proficiency standards in Social Studies

All students will meet or exceed proficiency standards Mathematics

All students will meet or exceed proficiency standards English

All students will meet or exceed proficiency standards Writing

100% of students at Davis Junior High School will demonstrate "I can listen, learn and lead" expectations through the positive behavior support program.

100% of 7th grade students at Davis Junior High School will participate in the WEB (Where Everybody Belongs) program.

<https://davis.uticak12.org/>

Week at a Glance (Week of October 10 - 14)

October

10	7 th & 8 th	Volleyball	BYE Davis	
11	7 th / 8 th	Football	Wyandotte @Davis	3:30 / 5:00
11	9 th	Boys Soccer	Eisenhower @Stevenson	4:00
11	Art Club	Room B207	3 – 4:30	
12	9 th	Volleyball	Stevenson @Ford	4:00
12	7 th then 8 th	Volleyball	Shelby @ Davis	4:00
13	Secondary Evening Conferences (By Appointment Only)			
13	9 th	Football	Fraser @Stevenson	4:00
13	9 th	Boys Soccer	Utica @ Stevenson	4:00

Future Dates - October

17	7 th then 8 th	Volleyball	Bemis @ Davis	4:00
18	9 th	Volleyball	Stevenson @Gross Pt N	4:30
18	7 th / 8 th	Football	Davis @ Eppler	3:30 / 5:00
18	Art Club	Room B207	3 – 4:30	
19	7 th then 8 th	Volleyball	Heritage @ Davis	4:00
19	All Students	NO SCHOOL	Teacher Professional Development Day	
20	9 th	Volleyball	Fraser @Stevenson	4:30
20	9 th	Football	Stevenson @Rochester	4:00
24	7 th then 8 th	Volleyball	Davis @ Eppler	4:00
25	7 th / 8 th	Football	Jeannette @Davis	4:30 / 6:00 (Runkel Field)
25	Art Club	Room B207	3 – 4:30	
26	7 th then 8 th	Volleyball	Davis @ Jeannette	4:00
27	9 th	Volleyball	Eisenhower @Stevenson	4:30
28	End of 1 st Quarter			

Thank you to all of our parents for reminding your children to wear their Davis identification badges every day!
We appreciate you partnering with us!

Science Olympiad – Davis

We are currently looking for a parent that has experience with Science Olympiad that is interested in being the main coach for Davis Junior High. If interested, please email Sandy/Vecchio@uticak12.org

2022-23 and 2023-24 School Calendars

We are pleased to share with you the calendars for the next two school years. To view the calendars, please see this link: <http://uticak12.org/ucscalendarioverview>.

AVID Fundraiser – “Socktober”

Socktober

Warm Feet  Warm Hearts

Let's warm the people at
MCREST

name of the homeless shelter or organization

by collecting
women's/children's
socks !

number of socks and other items to be collected

Deadline: October 29th

Mrs. Battle's Room
Mrs. Bartlett's Room

Drop off location:

Athletic Participation and Tryouts

Students must have passing grades and good citizenship to participate in athletic events. For 7th and 8th grade students that want to tryout the following criteria is utilized by athletic teams:

- 7th and 8th - Any student that failed three or more classes from the previous reporting period (semester/marking period) and has three or more low citizenship marks of U or N from the previous reporting period (semester/marking period) may not try out for an athletic team.
- Students that make an athletic team and earn failing grades and/or have low citizenship marks (N or U or combination) will be placed on academic probation during the season. The criteria above is utilized for weekly athletic eligibility checks with grades (three or more failed classes) and citizenship (three or more Ns or Us).
- Must be in school for 3 hours to play.

2022 – 2023 Yearbook Information

Davis Jr. High 22-23 Yearbook Sale

Special Pricing on Raider Day - \$40

After Raider Day through 3/15/2023 - \$43

Order Your Copy Today!



Online Ordering
Available!



Orders Due By: March 15, 2023

KSI KAISER STUDIO
SCHOOL PORTRAITS & YEARBOOKS
Customer Service - (248) 619-9119 (M-F 8:30am - 4:00pm)

Davis Jr High

22-23 Yearbook
Please return payment to school by:
March 15, 2023

Student Name _____

Grade _____

YEARBOOKS		
Quantity	Price	Total
_____	\$40	_____
Raider Day 2022		
_____	\$43	_____
After Raider Day 2022		
_____	8/15/22 - 3/15/23	_____

Please make checks payable to:

Kaiser Studio

TOTAL AMOUNT ENCLOSED: \$ _____

CREDIT CARD PAYMENTS

To pay by credit card, visit:
www.kaisersstudio.com
and click "Order Pictures"

Select the "Order Pictures Here"
and enter the School ID Code below:

2223DAVISYB

Tutoring Information

Adlai Stevenson High School National Honor Society Academic Committee is holding tutoring sessions for individuals who need extra assistance through their core classes or extracurriculars! For information, please contact Khadeeja Ali at AliK@stu.uticak12.org

Vaccination Information – 7th Grade Students

The State of Michigan requires children to be age-appropriately vaccinated to enroll in school programs, unless a valid exemption applies. Vaccination information for children entering 7th grade can be found by [clicking here](#).

Notice to Parents of Students Needing Medications Stored in the Main Office

In preparation for the school year all health plans and authorization for medication forms should be returned to the office before the first day of school with any required medications. [Click here](#) for the health care plan letter (applies to all grades, even 9th going into 10th). The forms are also available on the district website [by clicking here](#) or typing in the following address: <https://www.uticak12.org/cms/One.aspx?portalId=578321&pageId=5042259>

If you do not have access to the website, please contact the Davis office to arrange for copies to be picked up. If your child takes the bus, you will also be asked to complete two Transportation forms. Please return one to the school office when you bring your Health Care Plan, and the second should be handed to the driver on the first day of school, both with color pictures attached. Transportation requires this be done promptly to ensure the driver is aware of any potential emergencies. If you have any questions or specific concerns, please feel free to contact your school nurse at rebecca.rosbolt@uticak12.org.

Davis Junior High is Hiring!

Ever thought of joining the team at Davis Junior High? Our school has a variety of positions now open for parents who may be interested in working here with a family-friendly calendar. It is an opportunity for you to be even more involved in your child's school and have a direct impact on the students in this community. Positions we have available at our school include:

- Paraprofessionals, Custodians, Substitute Teachers, Food Services

Openings across the district for positions that provide an important service to Davis Junior High include:

- Food Services, Transportation, Child Care, Skilled Trades

More information is available at: <https://uticak12.org/ucsjobs>

Davis Junior High Daily Schedule (2022 – 2023)

The daily bell schedule, lunch schedule, and exam schedule for students is below:

Daily Bell Schedule	
School Doors Open at 7:40 a.m.	
1 st Hour	8:00 - 8:58 a.m.
2 nd Hour	9:04 - 10:00 a.m.
3 rd Hour	10:06 - 11:02 a.m.
4 th Hour	11:08 - 12:47 p.m.
5 th Hour	12:53 - 1:49 p.m.
6 th Hour	1:55 - 2:51 p.m.

Daily Lunch Schedule	
A Lunch	11:08 - 11:39 a.m.
B Lunch	11:42 - 12:13 p.m.
C Lunch	12:16 - 12:47 p.m.

Exam Schedule – Semester I and II	
Exam 1 (Hours 1, 3, 5)	8:00 - 9:28 a.m.
Exam 2 (Hours 2, 4, 6)	9:34 - 11:02 a.m.
Dismissal Time	11:02 a.m.

Davis Junior High School

CELL PHONE/DEVICE POLICY

As we prepare to begin a new school year, it is important to revisit some district and building policies in regard to use of electronic communication devices (ECD.) With the permission of teachers, student may use cell phones in the classroom for educational purposes. **Students may not use cell phones to take pictures, text or call during the school day. Students may use their cell phones before school and after school. During the day, students should turn cell phones off and store them in their backpacks or lockers.** As always, students should not be on their phones during passing time or during the school day unless it is part of an educational reason based on the rules of the teacher.

During School Hours 8:00 – 3:00

Cell Phones/Electronic Devices/Earbuds/Headphones
CAN NOT be displayed or used anywhere in school without permission.

Exception – Teacher permission or students may be able to use cell phones per the lunch staff

If you are found breaking Cell Phone/Device policy, the following progressive plan will be followed:

1st time → 2nd time → 3rd time → 4th / + times

Level 1	Level 2	Level 3	Level 4
Taken to Office	Taken to Office	Taken to Office	Taken to Office
Student Pick Up	Student Pick Up	Parent Must Pick Up	Parent Must Pick Up
Warning #1	Warning #2 (Parent Notification)	Lunch Detention	Possible School Suspension
			Phone Banned

Note: If a student does not comply with the request to provide the staff member their cell phone for a violation, they could be moved to Level 4 for insubordination/disrespect.

Note: Davis Junior High and UCS assume NO responsibility for theft, loss, or damage of your device. The student assumes full responsibility and brings the device at their own risk.

Davis Junior High Communication Flowchart Process

Parents transitioning from elementary to junior high school often wonder the best way to have their question or concern addressed. It is easy to become discouraged when attempts to communicate with school officials are not addressed only to be referred to others to resolve a problem their child may be experiencing in school. In order to help parents with this process and assist in efficiency, the ***“Davis Junior High School Communication Process Flowchart,”*** has been created. This sequence is in place to make sure your questions and concerns are addressed to the proper school official. It is our hope that the flowchart will be utilized as a way to direct your question or concern so that it may be handled by the appropriate school official and responded to quickly. ***As always, classroom concerns and questions should be directed to the specific teacher involved.*** The chart is listed within this newsletter, will be available at Raider Day and will also be available on the website for parents for future reference. Please note that our office staff will be trained to help assist parents with this process and in many cases you will be referred to the first level in order to provide you with the most direct staff member.

Davis Junior High School Communication Flowchart Process

Most parent and community questions are easily and completely answered by communicating directly with the staff member closest to the situation. As you move further along the flowchart, the staff is less directly involved and usually needs additional time to research the situation before they can give you an answer. If you do not hear back from the person you have contacted within **two (2) business days**, it is appropriate to reach out to them again before moving along to the next level of the flowchart. We do not expect your questions or concerns to go unanswered for a long period of time. Each situation should first be addressed at whatever level the initial action was taken with appeals moving on to the next level on the ***“Communication Process Flowchart.”*** The easiest way to communicate is via e-mail while a phone call is the next preferable way.

Davis Junior High Communication Process Flowchart

Davis Junior High Communication Process Flowchart					
Area of concern	First Level	Second Level	Third Level	Fourth Level	Fifth Level
Instruction/Curriculum	Teacher	Counselor	Assistant Principal	Principal	Board Office
Athletics	Coach	Davis Athletic Director	Principal	District Athletic Director	Board Office
Special Education	Teacher	Special Education Staff	Counselor	Principal	Board Office
Student Concerns/Guidance/Health Related Concerns	Teacher	Counselor	Assistant Principal	Principal	Board Office
Classroom Discipline	Teacher	Counselor	Assistant Principal	Principal	Board Office
Non – Classroom School Discipline	Teacher	Counselor	Assistant Principal	Principal	Board Office
Classroom Concerns	Teacher	Counselor	Principal	Board Office	
Scheduling Concerns/Changes* (See Below)	Teacher*	Counselor	Principal	Board Office	
Transportation	Bus Driver	Assistant Principal (Discipline)	Transportation Supervisor	Board Office	

Scheduling Concerns/Changes* – In order to process a schedule change, parents must first have met with the teacher and put a plan in place to support the struggling student. If after several weeks, the student is still struggling, it would be appropriate to move to the second level.

Please note - Classroom questions concerning your child should be addressed with your child’s teacher before contacting the counselors and/or school administration. Allow for **two (2) business days for a response**. If no response is received from a teacher during that time, send a second email or phone call to that teacher.

Please note that compliments or acknowledgements of positive events can be directed to everyone along the chain. All of us appreciate hearing that there is something good that has happened. We all look forward to a wonderful school year with few complaints!

Guidelines for Parent Communications to Teachers and Staff

The purpose of this section is to serve as a general guide for ensuring effective communication from parents to teachers, staff and administrators. Communication refers to both the sending and receiving of information, such as email and notes, and verbal communications such as telephone conversations and face-to-face meetings. In order to ensure a successful exchange of information, it is important that all parties follow a few key principles.

Maintain Respectful and Open Communication

- Always use a respectful and polite tone.
- Request, don't demand.
- Be ready not just to provide information, but to listen to teacher/staff observations and perspectives.
- Enter the exchange with an open mind and assume a shared best interest for your child.
- Be prepared to work collaboratively to solve problems.
- Threats and/or inappropriate language will not be tolerated toward staff members.

Confidentiality

- Recognize that confidentiality may limit information that can be shared from school to parents, including consequences for other students' behaviors.

Time to Respond to Communications

- Teachers will make every effort to respond as soon as possible to parent communications, with the understanding that the teaching day sometimes precludes immediate responses.
- Teachers and staff may need some time to collect needed information before responding.

Whom to Contact

- Most communications of classroom concerns should be directed at first to your child's teacher.
- If you have an issue with a particular staff member, first try to address those concerns with that staff member directly.
- If you have discussed with your child's teacher and the issue has not been addressed to your satisfaction, then move to the next level.
- Please recognize that it is both the policy and the value of our school that we operate with openness, collaboration and the shared best interest for every student.

SCHOOL INFO - COMMUNICATION GUIDELINES AND PROCEDURES

As part of an ongoing effort to foster effective communications between parents and staff at Davis, school officials developed the following communication guidelines. The goal is to establish a set of reasonable expectations and behaviors for parents and staff. These guidelines will be reviewed on a periodic basis and adjusted as necessary.

UPDATE YOUR CONTACT INFORMATION

It is important that the school has current phone numbers and addresses on file in our school data system. If you move or change your phone number, it is imperative that you notify the school and update your emergency contact information. Please visit the office to update a form.

CONTACTING TEACHERS OR STAFF

Best mode: email/phone

Parents wanting to meet with or contact a teacher should email the teacher. If email is not possible, parents can either call 586.797.2700 or visit the main office to request a meeting. Phone messages are checked every day. Please allow for two (2) business days for a response. If no response is received from a teacher during that time, send a second email or phone call to that teacher before moving to the next level on the flowchart.

CONTACTING SCHOOL ADMINISTRATION

Best mode: email/phone

Parents requesting a meeting with or wanting to contact an administrator should use email. If email is not possible, parents can either call 586.797.2700 or visit the main office to request a meeting. **Parents that have not followed the "Communication Process Flowchart" will be directed to the appropriate level based on the circumstances.** Phone messages are checked regularly. Please allow for two (2) business days for a response. If no response is received from an administrator during that time, send a second email or phone call before moving to the next level on the flowchart.

Davis Junior High Student ID Policy (*All Students Must Have ID's Visible*)

Davis Junior High School continues to work to ensure the safety and security for all staff and students. This is a top priority each and every day. All students at Davis will now be required to wear and have visible their school ID badges at all times. In addition, the wearing of school identification provides a professional setting and promotes College and Career Readiness for all students. Wearing of ID badges is required as part of many workplace environments, as well as on college and university campuses. Furthermore, the wearing of student IDs provides easy identification of students for teachers, substitutes, district staff personnel, and law enforcement if ever needed.

School issued lanyards will be provided to every student at no cost on Tuesday, September 3. Students have received their school IDs from Raider Day or will receive them over the first weeks of school. The expectation will be reinforced with students on Day 1 as well as at the student handbook meeting presentations on Tuesday, September 10.

The benefits & reasons for students wearing a current student ID card:

- To be in class
- To borrow library books
- To obtain early dismissal
- To allow movement during lunch, going to and from restrooms
- To be on campus before or after school
- To move between classes and/or the hallway during passing time periods
- To participate in school activities, assemblies, dances, etc. on the campus of Davis
- To get into high school events for free (if offered by the high school)
- To be used for the PBS Earned Privilege Level for Citizenship and Academics (Raider Red)/Lunchroom

Student ID Card Guidelines:

A student's ID card authorizes him/her to be on the school campus. **EVERY** student must wear his or her student ID card while on school grounds. It is crucial that the school staff is able to identify everyone on campus. Identification of staff and students is a safety issue and will not be compromised. **Student IDs may be left in the student's assigned locker overnight so as to ensure the student ID is not left at home.**

Teachers will do periodic student ID checks in class, at the discretion of administration. Periodic incentives will be provided at the discretion of administration when school-wide student ID checks are implemented.

The following guidelines must be adhered to when wearing student ID cards:

- Student ID cards must be worn on a lanyard.
- Student ID cards cannot be worn on a shirtsleeve, pants, outside of pockets, under a shirt, coat, jacket or at the bottom of a shirt. The student ID card **must be visible AT ALL TIMES** (i.e. not kept in a purse, pocket or backpack).
- The student ID card must be presented to any school staff member or person of authority upon request.
- The front and back of the student ID card cannot be altered (i.e. no markings, other photos, etc.). Defacing or altering the student ID is prohibited.
- Wearing another student's ID card is prohibited.
- Lost, stolen, altered, damaged and/or defaced student ID cards must be replaced **IMMEDIATELY**.
- If the ID card is lost, a student may purchase a new student ID card from the office.
 - **There will be a \$5.00 fee to replace a lost ID badge and a \$1.00 fee to replace lost lanyards.**
 - At the discretion of the administration, a designated hour may be established for purchasing IDs.
- Students are excused from wearing ID cards during classes **IF** a teacher/administrator considers it to be a safety risk during identified classroom or other activities, including, but not limited to:
 - Science labs, equipment use, physical education, music, and other classes when wearing the student ID may cause entanglement or safety concerns.

Students who do not have their student ID cards will adhere to the following procedures:

Before school begins, a student who does not have a student ID must obtain a temporary ID in the Main Office.

- Please note that there is a limit of three consecutive days that a student may obtain a temporary ID. After the third consecutive day, student will report to the Assistant Principal.

- If a student reports to class **WITHOUT** a proper or temporary ID, the teacher will send the student to the office to obtain a temporary ID. The temporary ID **MUST** be worn and visible for the remainder of the day. The temporary ID will have the date issued on it and needs to be returned at the end of the day.

Consequences for Not Displaying/Possessing School ID card:

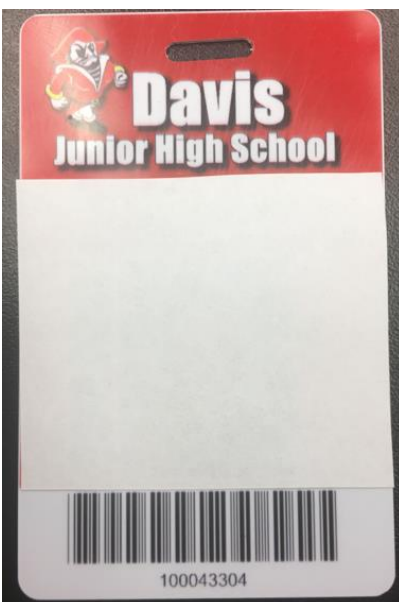
- **1st Violation - FIRST** Verbal Warning for not wearing school issued and/or temporary ID. Warning given by Administrator.
- **2nd Violation - SECOND** Verbal Warning for not wearing school issued and/or temporary ID. Warning given by Administrator.
- **3rd Violation** – Responsible Choices Room (Lunch detention) – Issued a temporary ID and a call home by Administrator.
- **4th Violation** – Additional consequences, up to and including suspension at the discretion of Administration.

NOTE: Consequences are cumulative for the entire school year.

****If requested by staff, all students must provide access to their ID. Failure to comply with a reasonable request from any staff member is defined as Defiance of Authority. Any consequence for failure to comply will be in addition to the one for the ID violation****

Davis Junior High School reserves the right to modify the Student ID Policy at any time without notice. Any subsequent changes to the policy will be communicated through its normal means of dispersing information.

Davis Junior High Identification Card Example



Parent & Student Handbook Reminders (Davis Junior High)

Locker Information (Per UCS Student Handbook)

All lockers assigned to students are the property of the Utica Community Schools. At no time does the school relinquish its exclusive control of its lockers. Students are solely responsible for the contents of their locker and should not share their locker with other students, pre-set locker combinations or divulge locker combinations to other students, unless authorized by the school principal or his/her designee. Accordingly, the Board of Education authorizes the school principal or his/her designee to search lockers and locker contents at any time, without notice and without parent or guardian consent. Law enforcement officials shall be notified upon seizure of dangerous items, or items that are required to be reported.

Technology Information (Per UCS Student Handbook)

Technology Users WILL NOT:

- Tamper with computer or network components in a way that will make them either temporarily or permanently inoperable.
- Access or modify other accounts, data, files and/or passwords without authorization.
- Use district technology to send, receive, print or display messages that are inflammatory, harassing in nature, sexist, racist or otherwise inappropriate. No sending inappropriate messages.
- Use district technology to distribute material that jeopardizes the health and safety of students; is obscene or pornographic; causes disruption of school activities; plagiarizes the work of others; is a commercial advertisement; or is not approved by the building administrator.

MISUSE OF TECHNOLOGY WILL RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING LOSS OF TECH PRIVILEGES, SUSPENSION OR EXPULSION

General Reminders

- **Poor Citizenship Marks** - Students who receive poor citizenship marks may be excluded from school events.
- **School Property** (books, materials, furniture, etc.) – Do not damage, will be assessed repair & replacement costs
- **Bullying** (possible expellable offense) Bullying shall be defined as any written, verbal, or physical act, or any electronic communication that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly. Often occurs when a student is exposed, repeatedly and over time, to negative actions on the part of one or more students. See handbook.
- **Fighting** - Fighting, physical harassment, planning to fight, threatening behavior are prohibited. 1st offense fighting (5-day suspension), 2nd offense (10-day suspension)
- **Physical contact** (kissing, hugging, handholding) prohibited
- **Drugs** of all kinds are prohibited. Selling, buying, possessing, giving, accepting, or using tobacco, alcoholic beverages, narcotics, drugs, or behavior-altering substances, possession or use of electronic cigarettes, hookah pens or similar devices. (**possible expellable offense**) See handbook (Substance Abuse & Use of Tobacco) ***Intoxicants, narcotics, depressants, stimulants, look-alike drugs or illegal substances are not allowed on school property. Any infraction will result in a referral to parents and police.***
- **Sexual Harassment Policy** (Verbal, Written or Physical) See handbook.
- **Suspension** - No participation credit. Make up work with 70% of grade earned
- **Skippping (Unexcused Absence)** - No participation credit. Cannot make up missed work

Expulsions Level Offense

- Weapons (including air soft guns)
- Drugs
- Criminal Sexual Conduct
- Arson
- Physical Assault of an Employee

As part of our PBS expectations, we ask all of our students practice and model “Listen, Learn and Lead” at all times!

School Dress Code

Davis has always taken pride in its well-groomed students and maintains high expectations in terms of neatness and compliance with the approved UCS Dress Code. Student appearance should not be disruptive to the educational process. Please observe the following guidelines:

- Student appearance should be neat and clean.
- Dress that is indecent, calls undue attention to an individual has lettering or symbols that are derogatory or disrespectful is deemed to be disruptive are prohibited.
- Clothing that promotes illegal substances or drugs, illegal activities, violence, tobacco or alcohol is prohibited.
- Outdoor apparel, hats, unhemmed cut-offs, spandex, beach wear, short skirts, yoga pants and clothing that does not cover the shoulders or mid-section are not proper attire and are not to be worn in school.
- Tattered or ripped clothing is not acceptable. Blue jeans with holes or tears above the knee will not be allowed.
- Articles of clothing worn as group identifiers or which promote a disruptive school climate are prohibited.
- Beach wear, slipper, tights, low-cut tops, tank tops, sleeveless tops, muscle-shirts, see-through clothing, short skirts, short shorts, tight clothing without proper coverage, pajamas and clothing exposing the shoulders or mid-section are not allowed.
- Shoes must be worn at all times.
- Jewelry and accessories that may be deemed dangerous are prohibited.
- Knee-length skirts and knee-length shorts are acceptable.

Students who do not follow the above guidelines may be given other clothing to wear.

Expectations for Yoga Pants/Leggings (Change in practice)

Yoga pants and leggings are allowed only with a longer shirt/sweater/top to cover. The following information has been shared with students and we appreciate your help communicating this to your children.



OK for Davis Dress Code



NOT OK for Davis Dress Code

Tips for Becoming a Super Organized Student!

The most successful Davis students typically choose one of the following three systems for organizing themselves:

- **Binder System** -- This is the system most recommended by teachers. For each class, papers are hole-punched and organized into a binder with divider tabs (depending on the class, tab sections might include: notes, homework, quizzes/tests, review guides, labs, etc.). An organized binder allows students to easily locate papers at exam time or in the event of a grade discrepancy. The binder system also prevents the embarrassment of papers falling all over the hallway as sometimes happens when over-stuffed paper folders drop. Some students carry a two-pocket folder to each class on a daily basis and move papers into their binders regularly.
- **Trapper Keeper/Case-It** -- This system is great for students who like the ease of keeping a folder for each class clipped together in one larger central binder. When the six individual folders fill up, papers can be filed into binders with divider tabs or can be stored at home using another system until exam time.
- **Folder for Each Class** -- In this system students use an inexpensive paper or plastic two-pocket folder for each class and replace them every 5-10 weeks as they fill up. Folders for each progress report or marking period are saved at home for use at exam time.

It is not recommended to use the same two-pocket folder for all six classes. This method usually leads to disorganization, lost papers, and stress.

Some additional tips for parents and students to consider:

- **Planner** -- Students are strongly encouraged to use a student planner/agenda. Students can record assignments for each hour in the daily space and can record upcoming quizzes/tests and projects in the monthly space.
- **PowerSchool** -- PowerSchool can be checked regularly online or using the app. The UCS District Code is NKDJ. Many teachers leave progress comments in PowerSchool for parents and students. [Click here](https://ps.ucs.misd.net/public/home.html) or go to <https://ps.ucs.misd.net/public/home.html>
- **Phone/Digital Organizer** -- Students who have not been successful using a traditional planner/agenda are sometimes more successful using their phone, iPod, or other digital device. With teacher permission, students can take a photo of the daily agenda/assignments in each classroom. Students can also set reminders to turn in homework at the start of each hour or for quizzes and tests.
- **Teachers Websites** -- Many teachers have highly detailed websites explaining assignments for the week or month, outlining upcoming quiz/test dates, and providing a way to download handouts and assignments. Teacher websites are linked from our Davis website.
- **Well-Supplied Study Area at Home** -- It is a great idea for students to have a study area at home with supplies such as pencils, erasers, pencil sharpener, loose leaf paper, stapler, hole punch, etc. This prevents time wasted hunting around the house at homework time.

Typical Supplies Used by Davis Junior High School Students

Utica Community Schools must provide all necessary materials and supplies for curricular classes. Parents who wish to supplement these materials and supplies for their students may consider purchasing items from the list below. Teachers will provide class-specific supply suggestions during the first week of school.

- Planner/Agenda
- Pencils, Pens (Blue or Black and Red), Erasers
- Loose Leaf Paper or Spiral Notebooks
- Folders (2 pocket)
- Three-ring binders with divider tabs
- Scientific Calculator
- Hole Punch
- Index Cards
- Pencil Case or Pouch
- Kleenex (for backpack or locker)

Positive Behavior Support/Earned Privilege Program

Davis Junior High School has always strived to maintain a safe and orderly learning environment for all of our students. In an effort to improve our school climate and culture, many of the Davis staff members volunteered their time two years ago to form a Positive Behavior Support (PBS) Committee. PBS is a broad range of systemic and individualized strategies for achieving important social and learning outcomes. This program is aimed at building effective learning environments in which positive behavior is acknowledged for all students. Our program emphasizes the use of proactive, educative and reinforced-based strategies to achieve meaningful and durable behavior outcomes. As a staff we will be focusing on acknowledging positive behavior in the classrooms, hallways and the lunchroom by teaching and reinforcing our ***“Raider Red Expectations.”***

During the first week of school and throughout the year, staff members will be teaching our ***“Raider Red Expectations: I Can Listen, Learn and Lead”*** to students. We hope that by modeling and communicating these expectations to our students that they will begin to have a better idea of what is expected of them as students at Davis Junior High. We feel that the expectations of listening, learning and leading will serve as a roadmap for success for all of our students as they navigate junior high school to eventually transitioning to the high school and beyond. It is a goal of our program to provide students with common language and the necessary problem solving skills that will help them have a much more productive and positive day at Davis. Students who are engaging in listening, learning and leading behaviors will be individually acknowledged by earning ***“Raider Red Tickets”*** and honored with prizes and recognition during our weekly lunchroom drawings on Fridays. Students will also participate in our “Earned Privilege Program.” The Earned Privilege Program is an academic and citizenship reward system that is set in place to encourage students to do their very best on Progress Reports and Report Cards. There are seven cycles per year. Each student will receive points for the grades as well as their citizenship performance grade. The points are rolled into ranges that students can attain throughout each progress and report card cycle for various school raffles and prizes. This will allow students to have more access to “fun” school opportunities and we are very happy about this part of our program. Our ***“Raider Red Expectations: I Can Listen, Learn and Lead”*** will be posted throughout the classrooms and school for easy reference for our students. The matrix of our expectations is attached for you to review (last page.) It is our hope that you will spend some time reviewing the matrix with your child as it clearly defines the expectations for our students within the program. **Students that return the matrix with a parent signature will earn a “Raider Red Ticket,” during Raider Day for demonstrating leadership and will be entered in our first Friday lunch drawing on September 16, 2022.**



listen. learn. lead.

I can ...



Classroom/ Media Center	Bathroom/ Locker Room	Office	Cafeteria	Hallways	Bus
<ul style="list-style-type: none"> Take ownership of my actions Use positive words, tone, and actions Stay on task and complete work on time Use materials/equipment appropriately Keep hands, feet, and objects to myself. 	<ul style="list-style-type: none"> Honor privacy Use a conversational voice Clean up after myself Enter and exit quickly and return promptly to class Report unsafe/unclean conditions. 	<ul style="list-style-type: none"> Wait quietly until acknowledged Remain in assigned areas until dismissed Use a conversational voice Use positive words, tone, and actions Keep hands, feet, and objects to myself. 	<ul style="list-style-type: none"> Take ownership of my actions Use a conversational voice Sit and remain in assigned areas until dismissed Clean up the tables and floor Be aware of food allergies. 	<ul style="list-style-type: none"> Take ownership of my actions Walk quietly Use a conversational voice Keep hands, feet, and objects to myself Keep the floor clean. 	<ul style="list-style-type: none"> Take ownership for my actions Move safely onto and off of the bus Remain seated for the entire ride Use a conversational voice Keep hands, feet, and objects to myself.

The following students were winners for the PBS Friday drawing held during their lunch:

These students earned “Raider Red Tickets” for demonstrating that they “Listen, Learn and Lead.” Congratulations to our winners!

Thanks to all who participated in this week's WEB Wednesday! The kids really had a lot of fun!



UCS District Information and Events

Celebrate Hope!

Utica Community Schools is pleased to provide a series of informational programs focused on parents of students with special needs and their emotional health.

Celebrate Hope!

OCTOBER 19, 2022

7:00-8:30 P.M.

VIRTUAL EVENT

TOPIC: ACCEPTANCE

A NETWORK SYSTEM FOR
PARENTS, FOCUSED ON **YOU!**

You are not alone!

Utica Community Schools Special Services is pleased to provide a series of informational programs focused on you and your emotional health. The programs will provide a networking system and tools to support you as we celebrate our children and help them reach their full potential.



To RSVP:

<https://uticaoctoberparent.eventzilla.net/web/event>

Davis Raider Review October 2022

UCS Vision

Utica Community Schools, in partnership with our community, will empower students to positively transform their future and the world.

UCS Mission

Utica Community Schools ignites a passion for learning in all students. We strengthen our community by welcoming all learners, honoring culture, and inspiring remarkable growth and achievement.

School Improvement Plan and Goals

All students will meet or exceed proficiency standards in Science

All students will meet or exceed proficiency standards in Social Studies

All students will meet or exceed proficiency standards Mathematics

All students will meet or exceed proficiency standards English

All students will meet or exceed proficiency standards Writing

100% of students at Davis Junior High School will demonstrate "I can listen, learn and lead" expectations through the positive behavior support program.

100% of 7th grade students at Davis Junior High School will participate in the WEB (Where Everybody Belongs) program.

<https://davis.uticak12.org/>

Week at a Glance (Week of October 3 – 7)

October

3	8 th then 7 th	Volleyball	Jeannette @Davis	4:00
4	7 th / 8 th	Football	Davis @L'Anse Creuse	3:30 / 5:00
4	9 th	Boys Soccer	Stevenson @ Anchor Bay	4:00
4	Art Club	Room B207	3 – 4:30	
5	8 th then 7 th	Volleyball	Malow @ Davis	4:00
5	Picture Retake Day (Reminder – Students Must Bring Pictures from Raider Day to Exchange for New Ones)			
5	COUNT DAY – All Students			
6	All Students half day	1 st , 2 nd , 3 rd hours	8:00 – 11:02	
6	Secondary	Half Day Conferences	12 – 3:00 (Information below)	
6	9 th	Volleyball	Utica @Stevenson	4:30
6	9 th	Football	Stevenson @Anchor Bay	4:00
6	9 th	Boys Soccer	Stevenson@ Ford	4:00

Future Dates - October

10	7 th & 8 th	Volleyball	BYE Davis	
11	7 th / 8 th	Football	Wyandotte @Davis	3:30 / 5:00
11	9 th	Boys Soccer	Eisenhower @Stevenson	4:00
11	Art Club	Room B207	3 – 4:30	
12	9 th	Volleyball	Stevenson @Ford	4:00
12	7 th then 8 th	Volleyball	Shelby @ Davis	4:00
13	Secondary Evening Conferences 3:30 – 7:30 (Information below)			
13	9 th	Football	Fraser @Stevenson	4:00
13	9 th	Boys Soccer	Utica @ Stevenson	4:00
17	7 th then 8 th	Volleyball	Bemis @ Davis	4:00
18	9 th	Volleyball	Stevenson @Gross Pt N	4:30
18	7 th / 8 th	Football	Davis @ Eppler	3:30 / 5:00
18	Art Club	Room B207	3 – 4:30	
19	7 th then 8 th	Volleyball	Heritage @ Davis	4:00
19	All Students	NO SCHOOL	Teacher Prof Development	TBD
20	9 th	Volleyball	Fraser @Stevenson	4:30
20	9 th	Football	Stevenson @Rochester	4:00

Thank you to all of our parents for reminding your children to wear their Davis identification badges every day!
We appreciate you partnering with us!

Progress Report Information – Quarter 1

The first progress reporting period will end on Friday. Next week, parents will receive information on their child's grades and citizenship at the halfway point of the 1st Quarter.

Science Olympiad – Davis

We are currently looking for a parent that has experience with Science Olympiad that is interested in being the main coach for Davis Junior High. If interested, please email Sandy/Vecchio@uticak12.org

2022-23 and 2023-24 School Calendars

We are pleased to share with you the calendars for the next two school years. To view the calendars, please see this link: <http://uticak12.org/ucscalendarioverview>.

Davis Parent Teacher Conferences – Thursday, October 6 and Thursday, October 13

With the first month of school behind us, it is now time to turn our attention to Parent Teacher Conferences. Conferences are an important part of our partnership to make sure students are meeting our shared expectations. This year the dates for Parent Teacher Conferences will be Thursday, October 6 from 12:00 – 3:00 p.m. and Thursday, October 13 from 3:30 – 7:30 p.m.

Parents will have **two options for conferences this school year** and can sign up for a conference **either in person or virtually**, similar to last year. Parents who would like to meet virtually should schedule their conferences during the following times and dates:

- Virtual on October 6 is from 12:00 to 1:45 p.m.
- Virtual on October 13 is from 3:30 to 6:15 p.m.

Parents who would like to meet in person should schedule a time during the following times and dates:

- In Person on October 6 is from 2:00 to 3:00 p.m.
- In Person on October 13 is from 6:30 to 7:30 p.m.

Please note, both in-person and virtual conferences require an appointment.

We will be using the web-based program Schoolsoft to schedule either in person or virtual conferences to meet with your child's teachers to discuss academic progress. The system we are using is called Conference Manager, which allows you to check our teachers' conference schedules and book an appointment online. Conference information is below:

- Thursday, October 6 - 12:00 - 1:45 p.m. (Virtually) – Virtual Only
- Thursday, October 6 – 2:00 - 3:00 p.m. (In Person) – **Appointment Only**, In Person
- Thursday, October 13 - 3:30 - 6:15 p.m. (Virtually) – Virtual Only
- Thursday, October 13 - 6:30 - 7:30 p.m. (In Person) – **Appointment Only**, In Person

If you sign up for a virtual conference, you will not need to come to the building during the scheduled time block. A link will be sent to you to join your conference at the time you signed up for with the teacher.

If you make an appointment during the In Person times, please check in at the main office when you arrive to Davis and have your appointment time and teacher information available. **You have to sign up for a time slot during the In Person times above if you want to meet with the teacher at Davis.**

If your child has an IEP and is in a co-taught course, please sign up to meet with the special education co-teacher for that class. Counselors are also available for sessions.

If you do not have an appointment, you will be asked to email the teacher through PowerSchool to set up a phone conference at the teacher's convenience. There are no walk-in appointments during the In Person time. Parents must have an appointment.

The first time you use the Conference Manager you will be required to register and create a parent account. This only takes a minute or two to complete. You will continue to use this same account for the duration of the time you have children in school, so please save your password for future reference.

Please note - while you can register at any time, the window to book an appointment will not open until 8:00 a.m. on Monday, October 3, 2022. The appointment window will close on Tuesday, October 5, at 5:00 p.m.

To create an account, please use the following steps (a tutorial is available at this [link](#):)

1. Go to the following website <https://utica.schoolsoft.com>.

2. Register for a parent account. To register click the REGISTER NOW button and complete the registration page. Once registered you will be able to immediately log in to the Conference Manager. An email will also be sent to the address you specified. This email restates your username and password and should be saved, as you will use the same username and password when booking future rounds of Parent-Teacher Conferences. If you forget your password, you can reset it using the FORGOT PASSWORD link under the login button.

If you have a student taking classes at more than one school (for example CSI and the Virtual Junior High School), you will enter that student's name in 2 different student slots. For example, if Joe Smith attends both CSI and the VJHS, you will enter the following in the student information screen:

- Student 1: Joe Smith Instructional Resource Center CSI/MST
- Student 2: Joe Smith UCS Virtual Junior High School

If you have any other students for whom you will be conferencing, you will enter them in this screen, as well.

- Student 3: Patty Smith Shelby Junior High School

Once you have entered all of your children's names and schools, finish the page and submit.

After registering you can log back into Conference Manager after 8:00 a.m. on Monday, October 3 to select your teachers and conference times. This can be done up until 5:00 p.m. on Wednesday, October 5, when the window will close. These instructions are below.

3. Click the BOOK NOW button and select a conference date in the date drop-down that appears. Then, select the teacher(s) you wish to meet with and click the NEXT button. To coordinate bookings involving multiple teachers select all the teachers applicable to your child(ren) with whom you wish to meet.

4. Click on an available time slot for each teacher you selected and complete the booking form that appears. You should see the booking appear in the summary list on the right-hand side of the screen. A confirmation email is sent for each booking you made or subsequently cancel. You will also receive a reminder and conference itinerary by email.

5. Confirm your appointments have been booked by looking at the "CURRENTLY BOOKED CONFERENCES" box on the right of the screen or click on the MY CONFERENCES tab. Only appointments that appear in the CURRENTLY BOOKED CONFERENCES box or on the MY CONFERENCES page are confirmed bookings.

6. When finished booking, click the log off button located at the top right of the browser window. You will have the opportunity to provide feedback regarding the use of the Conference Manager to the school administration through a user survey before completely exiting. We appreciate you completing the survey as this helps guide our decision-making regarding how conferences are booked in the future.

7. Just prior to your scheduled conference time, you will receive a link to your video conference. At the appropriate time, click on the link and the teacher will admit you to the room. Please note, there is only 5 minutes available for each conference.

A couple of pieces to remember:

- Thank you for signing up for our Fall Parent Teacher Conferences! We appreciate our parents taking an active role in partnering with us to help your child succeed in junior high school!
- Each conference will be limited to five (5) minutes.
- If your child has an IEP and is in a Co-taught class, please sign up to meet with the special education co-teacher of that course.
- Counselors are also available for sessions either in person or virtually should you have questions, concerns, or items you would like to discuss about your child.
- **You must use Schoolsoft to sign up. If you do not book an appointment and you show up in person, you will be asked to schedule with the teacher through email. Due to the complexity of offering virtual and in person, teachers will not have flexibility to accommodate anyone that did not make an appointment online. Teacher emails are available in PowerSchool to schedule phone conversations if you cannot make conferences.**

If you are unable to book your own appointment using this system, please contact us at 797-2700

Athletic Participation and Tryouts

Students must have passing grades and good citizenship to participate in athletic events. For 7th and 8th grade students that want to tryout the following criteria is utilized by athletic teams:

- 7th and 8th - Any student that failed three or more classes from the previous reporting period (semester/marketing period) and has three or more low citizenship marks of U or N from the previous reporting period (semester/marketing period) may not try out for an athletic team.
- Students that make an athletic team and earn failing grades and/or have low citizenship marks (N or U or combination) will be placed on academic probation during the season. The criteria above is utilized for weekly athletic eligibility checks with grades (three or more failed classes) and citizenship (three or more Ns or Us).
- Must be in school for 3 hours to play.

2022 – 2023 Yearbook Information

Davis Jr. High 22-23 Yearbook Sale

Special Pricing on Raider Day - \$40

After Raider Day through 3/15/2023 - \$43

Order Your Copy Today!



Online Ordering Available!



Orders Due By: March 15, 2023

KAISER STUDIO
SCHOOL PORTRAITS & YEARBOOKS
Customer Service - (248) 619-9119 (M-F 8:30am - 4:00pm)

Davis Jr High

22-23 Yearbook

Please return payment to school by:
March 15, 2023

Student Name _____

Grade _____

YEARBOOKS		
Quantity	Price	Total
_____	\$40 Raider Day	_____
_____	\$43 After Raider Day 2022 8/15/22 - 3/15/23	_____

Please make checks payable to:

Kaiser Studio

TOTAL AMOUNT ENCLOSED: \$ _____

CREDIT CARD PAYMENTS

To pay by credit card, visit:
www.kaisersstudio.com
and click "Order Pictures"

Select the "Order Pictures Here"
and enter the School ID Code below:

School ID Code
2223DAVISYB

Tutoring Information

Adlai Stevenson High School National Honor Society Academic Committee is holding tutoring sessions for individuals who need extra assistance through their core classes or extracurriculars! For information, please contact Khadeeja Ali at

AliK@stu.uticak12.org

Vaccination Information – 7th Grade Students

The State of Michigan requires children to be age-appropriately vaccinated to enroll in school programs, unless a valid exemption applies. Vaccination information for children entering 7th grade can be found by [clicking here](#).

Notice to Parents of Students Needing Medications Stored in the Main Office

In preparation for the school year all health plans and authorization for medication forms should be returned to the office before the first day of school with any required medications. [Click here](#) for the health care plan letter (applies to all grades, even 9th going into 10th). The forms are also available on the district website [by clicking here](#) or typing in the following address: <https://www.uticak12.org/cms/One.aspx?portalId=578321&pageId=5042259>

If you do not have access to the website, please contact the Davis office to arrange for copies to be picked up. If your child takes the bus, you will also be asked to complete two Transportation forms. Please return one to the school office when you bring your Health Care Plan, and the second should be handed to the driver on the first day of school, both with color pictures attached. Transportation requires this be done promptly to ensure the driver is aware of any potential emergencies. If you have any questions or specific concerns, please feel free to contact your school nurse at rebecca.rosbolt@uticak12.org.

Davis Junior High is Hiring!

Ever thought of joining the team at Davis Junior High? Our school has a variety of positions now open for parents who may be interested in working here with a family-friendly calendar. It is an opportunity for you to be even more involved in your child's school and have a direct impact on the students in this community. Positions we have available at our school include:

- Paraprofessionals, Custodians, Substitute Teachers, Food Services

Openings across the district for positions that provide an important service to Davis Junior High include:

- Food Services, Transportation, Child Care, Skilled Trades

More information is available at: <https://uticak12.org/ucsjobs>

Davis Junior High Daily Schedule (2022 – 2023)

The daily bell schedule, lunch schedule, and exam schedule for students is below:

Daily Bell Schedule	
School Doors Open at 7:40 a.m.	
1 st Hour	8:00 - 8:58 a.m.
2 nd Hour	9:04 - 10:00 a.m.
3 rd Hour	10:06 - 11:02 a.m.
4 th Hour	11:08 - 12:47 p.m.
5 th Hour	12:53 - 1:49 p.m.
6 th Hour	1:55 - 2:51 p.m.

Daily Lunch Schedule	
A Lunch	11:08 - 11:39 a.m.
B Lunch	11:42 - 12:13 p.m.
C Lunch	12:16 - 12:47 p.m.

Exam Schedule – Semester I and II	
Exam 1 (Hours 1, 3, 5)	8:00 - 9:28 a.m.
Exam 2 (Hours 2, 4, 6)	9:34 - 11:02 a.m.
Dismissal Time	11:02 a.m.

Important School Startup Information - General School Information

2022 – 2023 Yearbooks on Sale

Order your Davis Junior High yearbook during Raider Day. Bring in your check or money order for **\$43** payable to Davis Junior High. Make sure to keep the receipt in a safe place so your child can bring it when yearbooks are distributed.

Administration of Medication

In cases with medication, parents can administer to their children at home. In the event that it is not possible and a student needs to take medication at school, the school may administer either prescription or non-prescription medicine, but only when authorized by the student's parent/guardian **and the child's physician**. Requests must be made by completing an **Authorization for Medication Form**, available in the school office. This form must be signed by the child's physician.

Afterschool Reminder

Students should be within their scheduled activity/picked up afterschool. Pick up should be no later than 3:15 p.m.

Arrival and Drop Off Information (Non-Bus Students)

Davis Junior High will open doors at 7:40 a.m. Students should enter the building and report directly to the cafeteria. Parents – as a reminder for student drop off, we have two locations along the front of the school. The locations for drop off are **the A Pod entrance (look for drop off signs)** and the front of the building. To alleviate some of the traffic, please plan on dropping students off early on in the line along the sidewalk and letting them walk in the A Pod entrance. This will speed up traffic in the morning and as always, please exercise patience and caution. **One lane only for student drop off!** We appreciate your help!

Attendance Line Information (586.797.2799)

If you are calling in for an early dismissal, please press 0 and talk to an office assistant. If you are calling in an absence, please call in prior to 9:00 a.m. When calling in your child's absence, please make sure you spell the last name as well.

Automated Phone Call: Contact Update

Utica Community Schools will continue to message important school-related information such as delayed openings or school closure through a number of resources including local media outlets. As a service to parents and staff, the district will also continue to call directly to phone numbers linked to our Automated Call Information Alert System. As we approach inclement weather season, it is a good time to remind parents and staff to ensure any recent change to phone number(s) has been reported. Parent phone numbers for the automated call are drawn from PowerSchool which should be updated at the building level.

Breakfast Information

Davis Junior High will make available nutritious breakfast to students and staff daily starting August 30, 2022. Breakfast will be served at 7:40 a.m.

Bus Information

To determine your child's bus stop, please [click here](#) to refer to the district bus schedule. This schedule is posted on the Utica Community Schools website the week prior to the start of school. All other bus information can be found at http://www.uticak12.org/districtinfo/di_transportation.asp. If you have any questions, please call us at 586-797-2700.

Bus Passes

Bus passes are a privilege and will only be permitted if a bus has not reached capacity. Both students must be bus riders and both students must submit a note from their parent to the Main Office before 1st hour. The signed note from the parent should include the student's assigned bus number as well as the bus number they will be riding. The pass needs to be picked up by one of the students before the end of the day.

Coca-Cola Rewards – Davis Junior High

We are very excited to share that our school is part of the Coca-Cola Give Program. This provides Davis Junior High an opportunity to provide additional learning opportunities to students throughout the school year. When you make a Coca-Cola purchase, simply go to this site at <https://us.coca-cola.com/give/schools/> or [click here](#) and enter the product codes. Our school will receive a donation from Coca-Cola.

Davis Junior High Staff Website (<http://davis.uticak12.org/staff>)

Teachers put their classroom information on the Davis website, under the staff page. [Click here](#) to access the site.

Davis Raider Review – Archived Editions

For the parents new to Davis, you will notice that the most up to date information will always be at the top of the newsletter. As the month moves along, earlier editions of the newsletter are located below. This is done with the purpose of providing you an opportunity to find information in one newsletter as opposed to having to go back and review earlier editions that you may have saved. The newsletter will also be available on the Davis website.

Davis Spirit wear

If you would like to order Davis spirit wear that would normally be sold at Raider Day, there is a new order form for DAVIS WEAR at Clothing Graphics. [Click here](#) or <https://clothinggraphics.com/>

Food Deliveries

Food that is delivered by a company such as Door Dash or Grub Hub will not be permitted at Davis. Due to school safety concerns and the disruption to the school day, we cannot accommodate such deliveries. We ask that all students bring their own lunch or buy a lunch from the cafeteria. If a student forgets their lunch, they may borrow against their lunch account in the cafeteria, or a parent may drop off a lunch for their student. Coffee, smoothies and outside breakfast brought in the school in the morning must be consumed before going into first hour. This is the practice that takes place at the high school level and Davis is aligning with Stevenson in order to provide consistent expectations for our students.

Early Dismissals

Students who need to be excused during a school day should bring in a signed note from their parents to the main office prior to school starting in the morning. The note should include the **date, time, and reason for the dismissal as well as who will be picking the child up**. Please do not leave a message for an early dismissal on our attendance line. This procedure will ensure that your child will be dismissed on time and should keep unnecessary phone calls to a minimum. **When signing your child out early, please be prepared to show identification at the main office. Office staff will be asking for a driver's license or other form of identification in order to release the student.** Your cooperation is a greatly appreciated!

Homework Requests

After a student has been absent for two days, homework requests may be made directly to the teachers, either by e-mail or phone. If parents contact the office, they will be directed to the classroom teacher. Please use PowerSchool to email teachers directly.

Junior High Parent and Student Handbook

In the first days of school each year, every student in junior high participates in a handbook presentation with school administration. This handbook is a valuable resource containing information about athletic programs, bus transportation, attendance procedures, dress codes, graduation guidelines, technology use, how to communicate concerns, medical services, behavior guidelines and disciplinary procedures.

Lockers Assigned to Students

7th grade or new students will be issued lockers at Raider Day based upon their grade. Current 8th and 9th grade students will be using the locker assigned to them in 7th grade. In each locker there is a lower shelf for additional storage of books. A separate gym locker will also be issued to each child during gym class. It is the student's responsibility to keep lockers secure. **Please remind your child not to give out combinations to their friends.** Sharing of combinations, even with friends, usually results in problems such as lost books and/or folders. The school is not responsible for such loss.

Lunch Information and Procedures

Students will follow our lunch procedures which will include coming in, sitting at their assigned seat, waiting for instructions, getting lunch, eating, and then being dismissed. Students are assigned a table seat so that they have a place to eat every day.

Michigan Cyber Safety Initiative

The Michigan Cyber Safety Initiative (CSI) is a national, award-winning program and has been presented to more than one million students. It teaches children the importance of being safe, making smart decisions, and protecting themselves and others while online. [Click here](#) if you haven't reviewed the information with your child. The website is also below: www.safeteens.com/tips-to-stop-cyberbullying

Non-Emergency Deliveries and Messages

Messages cannot be delivered to students during school hours. Non-emergency messages and deliveries will take place only at the end of 1st hour, lunchtime and at the end of the day. Students will not be released during class to report to the office to pick up messages or items brought in during the school day. Lunches will be sent to the cafeteria and distributed.

Office Telephone Use: How, When and Why?

Office telephones are available to students in case of illness and special circumstances. Students should **not** use cell phones to call parents to report illness, accidents, or to request to leave school. When circumstances arise, students are to report to the office.

Parking Lot Reminders

The beginning of a new school year can bring out frustrations in the school parking lot as students are being dropped off in the morning and picked up at night. **We need to make sure we are modeling appropriate behavior for our children as well as adhering to basic rules to ensure safety in our parking lots daily.** For those parents that are new and a general reminder to all parents of how our drop off/pick up procedures works:

- The curb side student drop off area should be used as just that: Pull up between the bright orange cones, stop, the child(ren) exit the car, the car moves forward and then exits the parking lot (turning left or going straight, no right turns allowed). Dropping your child(ren) off should only take a matter of seconds and speeds the process along for all. Please do not park in these areas as it can create a massive back up of cars onto Plumbrook and slows the traffic flow down in the morning.
- This curb side drop off should **not** be used as a parking spot for parents to wait until the school doors open. If you should choose to wait for the doors to open, please utilize the parking spaces that are available.
- When exiting the parking lot, you have two options. You can either turn left on to 17-mile or proceed straight into the subdivision across the street. Turning right is not an option as it is marked by a sign with specific hours of enforcement. It also is dangerous to turn right as we have a crossing guard assisting students crossing 17-mile road.
- Bus loop - cars should not be driving through the bus loop at arrival or dismissal. This area is for school buses only and is not a cut through. Starting Monday, November 1, I have requested that the Sterling Heights Police Department ticket any car that does not follow this rule.
- Muriel Street - this is a great place to drop off and pick up your child. This would allow you to bypass the parking lot completely and utilize the crossing guard that is in front of the school on 17 mile. Several families have taken advantage of this instead of navigating the parking lot at arrival and dismissal.

Each year we send out reminder messages to parents about the parking lot and we also include information in our weekly newsletter. Please take a moment to read/listen to these messages as our intent is to make school a safer place for all. I know that together we can provide a safe environment for our children. Hopefully this time change will assist as we move into the end of fall weather and winter months. From time to time, our partnership with the Sterling Heights Police Department allows for them to randomly check out the parking lot flow and traffic patterns around the schools in Sterling Heights. You may notice them from time to time assisting and or observing these patterns. Please be aware that they have issued tickets before to parents that are not following the observed traffic rules above.

Parents and Visitors

Everyone who enters Davis Junior High must report to the Main Office. This is a school district policy. You will need to sign in, put a visitor's pass on, and our office staff will be glad to assist you.

Perfume and Cologne in School

Davis Junior High has several students and staff members who have allergic reactions to strong perfumes, after-shave and men's cologne. The reactions range from mild to severe headaches that result in nausea and being sent home from school. These strong smells trigger asthma attacks and at times, students need to receive medical attention. We are asking students to put on their favorite fragrance once in the morning before school. Please do not bring in bottles and sprays of cologne, after-shave and perfume to re-apply throughout the day. Thank-you for your cooperation and help with this

PowerSchool Information

Parents and students can view their student's schedules, attendance and grades. Parents with multiple UCS students can now create an account to access all of their data with a single login. Parents will need the access ID and access password for each student. Access IDs and passwords follow students from year to year.

Security

The front doors will be locked during school hours. To gain access at Door #2, ring the button near the far-left door at the main entrance. Office staff will see you through the security camera and unlock the doors if deemed appropriate. Please report directly to the main office.

Student Cell Phones/Use of Electronic Devices

As we prepare to begin a new school year, it is important to revisit some district and building policies in regard to use of electronic communication devices (ECD.) With the permission of teachers, student may use cell phones in the classroom for educational purposes. **Students may not use cell phones to take pictures, text or call during the school day. Students may use their cell phones before school and after school. During the day, students should turn cell phones off and store them in their backpacks or lockers.** As always, students should not be on their phones during passing time or during the school day unless it is part of an educational reason based on the rules of the teacher.

Student ID Badges

All junior high students are required to wear their ID badge at all times. Students will get their IDs after Picture Day this year, so there will be a month where students will not be required to wear IDs. Once students receive their ID after school picture day, we always expect them to be worn. They need to be visible and, on a lanyard, which we will provide.

Student Planners

Davis will once again be using a student planner and students will receive these books at Raider Day. The planner is a combination assignment book, classroom pass system, and organizational tool. Replacement or additional planners can be purchased at a cost of \$5.

Student Supplies/Backpacks

Student general school supplies will include backpack, laptop, charger, headphones, writing utensil and notebooks/binders.

Social Media Information/School and Parent Responsibility

Students should not be using social media sites such as Twitter, Instagram, Facebook, Snapchat, Kick, etc. during school hours. If students are using these sites off school grounds, monitoring of the sites and student use is the sole responsibility of the parent. School staff will not be responsible for this outside of school. Should social media information create a substantial disruption to the school, you may be contacted and/or disciplinary action will be taken depending on the severity of the incident. As the parent, if you feel that your child's safety and or privacy has been violated through social media outside of school, please contact the police as a first step intervention.

Weekly Communication – Newsletter (Davis Raider Review)

The "Davis Raider Review" is an electronic newsletter that will be emailed through school messenger weekly (Thursday afternoons) to all parents and will start during the first week in September. The newsletter will be archived monthly on the Davis website and is a great way to keep up on events and information from the school.

Davis Junior High School

CELL PHONE/DEVICE POLICY

As we prepare to begin a new school year, it is important to revisit some district and building policies in regard to use of electronic communication devices (ECD.) With the permission of teachers, student may use cell phones in the classroom for educational purposes. **Students may not use cell phones to take pictures, text or call during the school day. Students may use their cell phones before school and after school. During the day, students should turn cell phones off and store them in their backpacks or lockers.** As always, students should not be on their phones during passing time or during the school day unless it is part of an educational reason based on the rules of the teacher.

During School Hours 8:00 – 3:00

Cell Phones/Electronic Devices/Earbuds/Headphones
CAN NOT be displayed or used anywhere in school without permission.

Exception – Teacher permission or students may be able to use cell phones per the lunch staff

If you are found breaking Cell Phone/Device policy, the following progressive plan will be followed:

1st time → 2nd time → 3rd time → 4th / + times

Level 1	Level 2	Level 3	Level 4
Taken to Office	Taken to Office	Taken to Office	Taken to Office
Student Pick Up	Student Pick Up	Parent Must Pick Up	Parent Must Pick Up
Warning #1	Warning #2 (Parent Notification)	Lunch Detention	Possible School Suspension
			Phone Banned

Note: If a student does not comply with the request to provide the staff member their cell phone for a violation, they could be moved to Level 4 for insubordination/disrespect.

Note: Davis Junior High and UCS assume NO responsibility for theft, loss, or damage of your device. The student assumes full responsibility and brings the device at their own risk.

Davis Junior High Communication Flowchart Process

Parents transitioning from elementary to junior high school often wonder the best way to have their question or concern addressed. It is easy to become discouraged when attempts to communicate with school officials are not addressed only to be referred to others to resolve a problem their child may be experiencing in school. In order to help parents with this process and assist in efficiency, the ***“Davis Junior High School Communication Process Flowchart,”*** has been created. This sequence is in place to make sure your questions and concerns are addressed to the proper school official. It is our hope that the flowchart will be utilized as a way to direct your question or concern so that it may be handled by the appropriate school official and responded to quickly. ***As always, classroom concerns and questions should be directed to the specific teacher involved.*** The chart is listed within this newsletter, will be available at Raider Day and will also be available on the website for parents for future reference. Please note that our office staff will be trained to help assist parents with this process and in many cases you will be referred to the first level in order to provide you with the most direct staff member.

Davis Junior High School Communication Flowchart Process

Most parent and community questions are easily and completely answered by communicating directly with the staff member closest to the situation. As you move further along the flowchart, the staff is less directly involved and usually needs additional time to research the situation before they can give you an answer. If you do not hear back from the person you have contacted within **two (2) business days**, it is appropriate to reach out to them again before moving along to the next level of the flowchart. We do not expect your questions or concerns to go unanswered for a long period of time. Each situation should first be addressed at whatever level the initial action was taken with appeals moving on to the next level on the ***“Communication Process Flowchart.”*** The easiest way to communicate is via e-mail while a phone call is the next preferable way.

Davis Junior High Communication Process Flowchart

Davis Junior High Communication Process Flowchart					
Area of concern	First Level	Second Level	Third Level	Fourth Level	Fifth Level
Instruction/Curriculum	Teacher	Counselor	Assistant Principal	Principal	Board Office
Athletics	Coach	Davis Athletic Director	Principal	District Athletic Director	Board Office
Special Education	Teacher	Special Education Staff	Counselor	Principal	Board Office
Student Concerns/Guidance/Health Related Concerns	Teacher	Counselor	Assistant Principal	Principal	Board Office
Classroom Discipline	Teacher	Counselor	Assistant Principal	Principal	Board Office
Non – Classroom School Discipline	Teacher	Counselor	Assistant Principal	Principal	Board Office
Classroom Concerns	Teacher	Counselor	Principal	Board Office	
Scheduling Concerns/Changes* (See Below)	Teacher*	Counselor	Principal	Board Office	
Transportation	Bus Driver	Assistant Principal (Discipline)	Transportation Supervisor	Board Office	

Scheduling Concerns/Changes* – In order to process a schedule change, parents must first have met with the teacher and put a plan in place to support the struggling student. If after several weeks, the student is still struggling, it would be appropriate to move to the second level.

Please note - Classroom questions concerning your child should be addressed with your child’s teacher before contacting the counselors and/or school administration. Allow for **two (2) business days for a response**. If no response is received from a teacher during that time, send a second email or phone call to that teacher.

Please note that compliments or acknowledgements of positive events can be directed to everyone along the chain. All of us appreciate hearing that there is something good that has happened. We all look forward to a wonderful school year with few complaints!

Guidelines for Parent Communications to Teachers and Staff

The purpose of this section is to serve as a general guide for ensuring effective communication from parents to teachers, staff and administrators. Communication refers to both the sending and receiving of information, such as email and notes, and verbal communications such as telephone conversations and face-to-face meetings. In order to ensure a successful exchange of information, it is important that all parties follow a few key principles.

Maintain Respectful and Open Communication

- Always use a respectful and polite tone.
- Request, don't demand.
- Be ready not just to provide information, but to listen to teacher/staff observations and perspectives.
- Enter the exchange with an open mind and assume a shared best interest for your child.
- Be prepared to work collaboratively to solve problems.
- Threats and/or inappropriate language will not be tolerated toward staff members.

Confidentiality

- Recognize that confidentiality may limit information that can be shared from school to parents, including consequences for other students' behaviors.

Time to Respond to Communications

- Teachers will make every effort to respond as soon as possible to parent communications, with the understanding that the teaching day sometimes precludes immediate responses.
- Teachers and staff may need some time to collect needed information before responding.

Whom to Contact

- Most communications of classroom concerns should be directed at first to your child's teacher.
- If you have an issue with a particular staff member, first try to address those concerns with that staff member directly.
- If you have discussed with your child's teacher and the issue has not been addressed to your satisfaction, then move to the next level.
- Please recognize that it is both the policy and the value of our school that we operate with openness, collaboration and the shared best interest for every student.

SCHOOL INFO - COMMUNICATION GUIDELINES AND PROCEDURES

As part of an ongoing effort to foster effective communications between parents and staff at Davis, school officials developed the following communication guidelines. The goal is to establish a set of reasonable expectations and behaviors for parents and staff. These guidelines will be reviewed on a periodic basis and adjusted as necessary.

UPDATE YOUR CONTACT INFORMATION

It is important that the school has current phone numbers and addresses on file in our school data system. If you move or change your phone number, it is imperative that you notify the school and update your emergency contact information. Please visit the office to update a form.

CONTACTING TEACHERS OR STAFF

Best mode: email/phone

Parents wanting to meet with or contact a teacher should email the teacher. If email is not possible, parents can either call 586.797.2700 or visit the main office to request a meeting. Phone messages are checked every day. Please allow for two (2) business days for a response. If no response is received from a teacher during that time, send a second email or phone call to that teacher before moving to the next level on the flowchart.

CONTACTING SCHOOL ADMINISTRATION

Best mode: email/phone

Parents requesting a meeting with or wanting to contact an administrator should use email. If email is not possible, parents can either call 586.797.2700 or visit the main office to request a meeting. **Parents that have not followed the "Communication Process Flowchart" will be directed to the appropriate level based on the circumstances.** Phone messages are checked regularly. Please allow for two (2) business days for a response. If no response is received from an administrator during that time, send a second email or phone call before moving to the next level on the flowchart.

Davis Junior High Student ID Policy (*All Students Must Have ID's Visible*)

Davis Junior High School continues to work to ensure the safety and security for all staff and students. This is a top priority each and every day. All students at Davis will now be required to wear and have visible their school ID badges at all times. In addition, the wearing of school identification provides a professional setting and promotes College and Career Readiness for all students. Wearing of ID badges is required as part of many workplace environments, as well as on college and university campuses. Furthermore, the wearing of student IDs provides easy identification of students for teachers, substitutes, district staff personnel, and law enforcement if ever needed.

School issued lanyards will be provided to every student at no cost on Tuesday, September 3. Students have received their school IDs from Raider Day or will receive them over the first weeks of school. The expectation will be reinforced with students on Day 1 as well as at the student handbook meeting presentations on Tuesday, September 10.

The benefits & reasons for students wearing a current student ID card:

- To be in class
- To borrow library books
- To obtain early dismissal
- To allow movement during lunch, going to and from restrooms
- To be on campus before or after school
- To move between classes and/or the hallway during passing time periods
- To participate in school activities, assemblies, dances, etc. on the campus of Davis
- To get into high school events for free (if offered by the high school)
- To be used for the PBS Earned Privilege Level for Citizenship and Academics (Raider Red)/Lunchroom

Student ID Card Guidelines:

A student's ID card authorizes him/her to be on the school campus. **EVERY** student must wear his or her student ID card while on school grounds. It is crucial that the school staff is able to identify everyone on campus. Identification of staff and students is a safety issue and will not be compromised. **Student IDs may be left in the student's assigned locker overnight so as to ensure the student ID is not left at home.**

Teachers will do periodic student ID checks in class, at the discretion of administration. Periodic incentives will be provided at the discretion of administration when school-wide student ID checks are implemented.

The following guidelines must be adhered to when wearing student ID cards:

- Student ID cards must be worn on a lanyard.
- Student ID cards cannot be worn on a shirtsleeve, pants, outside of pockets, under a shirt, coat, jacket or at the bottom of a shirt. The student ID card **must be visible AT ALL TIMES** (i.e. not kept in a purse, pocket or backpack).
- The student ID card must be presented to any school staff member or person of authority upon request.
- The front and back of the student ID card cannot be altered (i.e. no markings, other photos, etc.). Defacing or altering the student ID is prohibited.
- Wearing another student's ID card is prohibited.
- Lost, stolen, altered, damaged and/or defaced student ID cards must be replaced **IMMEDIATELY**.
- If the ID card is lost, a student may purchase a new student ID card from the office.
 - **There will be a \$5.00 fee to replace a lost ID badge and a \$1.00 fee to replace lost lanyards.**
 - At the discretion of the administration, a designated hour may be established for purchasing IDs.
- Students are excused from wearing ID cards during classes **IF** a teacher/administrator considers it to be a safety risk during identified classroom or other activities, including, but not limited to:
 - Science labs, equipment use, physical education, music, and other classes when wearing the student ID may cause entanglement or safety concerns.

Students who do not have their student ID cards will adhere to the following procedures:

Before school begins, a student who does not have a student ID must obtain a temporary ID in the Main Office.

- Please note that there is a limit of three consecutive days that a student may obtain a temporary ID. After the third consecutive day, student will report to the Assistant Principal.

- If a student reports to class **WITHOUT** a proper or temporary ID, the teacher will send the student to the office to obtain a temporary ID. The temporary ID **MUST** be worn and visible for the remainder of the day. The temporary ID will have the date issued on it and needs to be returned at the end of the day.

Consequences for Not Displaying/Possessing School ID card:

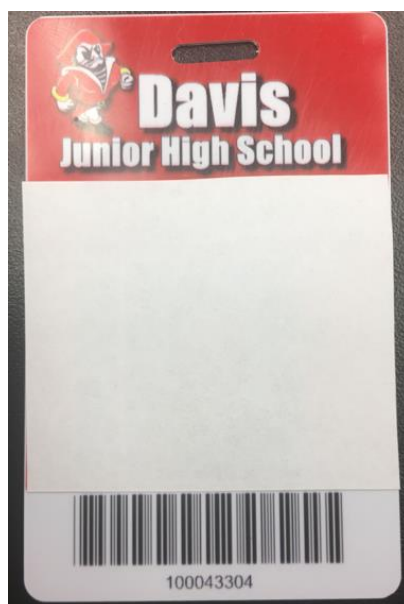
- **1st Violation - FIRST** Verbal Warning for not wearing school issued and/or temporary ID. Warning given by Administrator.
- **2nd Violation - SECOND** Verbal Warning for not wearing school issued and/or temporary ID. Warning given by Administrator.
- **3rd Violation** – Responsible Choices Room (Lunch detention) – Issued a temporary ID and a call home by Administrator.
- **4th Violation** – Additional consequences, up to and including suspension at the discretion of Administration.

NOTE: Consequences are cumulative for the entire school year.

****If requested by staff, all students must provide access to their ID. Failure to comply with a reasonable request from any staff member is defined as Defiance of Authority. Any consequence for failure to comply will be in addition to the one for the ID violation****

Davis Junior High School reserves the right to modify the Student ID Policy at any time without notice. Any subsequent changes to the policy will be communicated through its normal means of dispersing information.

Davis Junior High Identification Card Example



Parent & Student Handbook Reminders (Davis Junior High)

Locker Information (Per UCS Student Handbook)

All lockers assigned to students are the property of the Utica Community Schools. At no time does the school relinquish its exclusive control of its lockers. Students are solely responsible for the contents of their locker and should not share their locker with other students, pre-set locker combinations or divulge locker combinations to other students, unless authorized by the school principal or his/her designee. Accordingly, the Board of Education authorizes the school principal or his/her designee to search lockers and locker contents at any time, without notice and without parent or guardian consent. Law enforcement officials shall be notified upon seizure of dangerous items, or items that are required to be reported.

Technology Information (Per UCS Student Handbook)

Technology Users WILL NOT:

- Tamper with computer or network components in a way that will make them either temporarily or permanently inoperable.
- Access or modify other accounts, data, files and/or passwords without authorization.
- Use district technology to send, receive, print or display messages that are inflammatory, harassing in nature, sexist, racist or otherwise inappropriate. No sending inappropriate messages.
- Use district technology to distribute material that jeopardizes the health and safety of students; is obscene or pornographic; causes disruption of school activities; plagiarizes the work of others; is a commercial advertisement; or is not approved by the building administrator.

MISUSE OF TECHNOLOGY WILL RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING LOSS OF TECH PRIVILEGES, SUSPENSION OR EXPULSION

General Reminders

- **Poor Citizenship Marks** - Students who receive poor citizenship marks may be excluded from school events.
- **School Property** (books, materials, furniture, etc.) – Do not damage, will be assessed repair & replacement costs
- **Bullying** (possible expellable offense) Bullying shall be defined as any written, verbal, or physical act, or any electronic communication that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly. Often occurs when a student is exposed, repeatedly and over time, to negative actions on the part of one or more students. See handbook.
- **Fighting** - Fighting, physical harassment, planning to fight, threatening behavior are prohibited. 1st offense fighting (5-day suspension), 2nd offense (10-day suspension)
- **Physical contact** (kissing, hugging, handholding) prohibited
- **Drugs** of all kinds are prohibited. Selling, buying, possessing, giving, accepting, or using tobacco, alcoholic beverages, narcotics, drugs, or behavior-altering substances, possession or use of electronic cigarettes, hookah pens or similar devices. (**possible expellable offense**) See handbook (Substance Abuse & Use of Tobacco) ***Intoxicants, narcotics, depressants, stimulants, look-alike drugs or illegal substances are not allowed on school property. Any infraction will result in a referral to parents and police.***
- **Sexual Harassment Policy** (Verbal, Written or Physical) See handbook.
- **Suspension** - No participation credit. Make up work with 70% of grade earned
- **Skippping (Unexcused Absence)** - No participation credit. Cannot make up missed work

Expulsions Level Offense

- Weapons (including air soft guns)
- Drugs
- Criminal Sexual Conduct
- Arson
- Physical Assault of an Employee

As part of our PBS expectations, we ask all of our students practice and model “Listen, Learn and Lead” at all times!

School Dress Code

Davis has always taken pride in its well-groomed students and maintains high expectations in terms of neatness and compliance with the approved UCS Dress Code. Student appearance should not be disruptive to the educational process. Please observe the following guidelines:

- Student appearance should be neat and clean.
- Dress that is indecent, calls undue attention to an individual has lettering or symbols that are derogatory or disrespectful is deemed to be disruptive are prohibited.
- Clothing that promotes illegal substances or drugs, illegal activities, violence, tobacco or alcohol is prohibited.
- Outdoor apparel, hats, unhemmed cut-offs, spandex, beach wear, short skirts, yoga pants and clothing that does not cover the shoulders or mid-section are not proper attire and are not to be worn in school.
- Tattered or ripped clothing is not acceptable. Blue jeans with holes or tears above the knee will not be allowed.
- Articles of clothing worn as group identifiers or which promote a disruptive school climate are prohibited.
- Beach wear, slipper, tights, low-cut tops, tank tops, sleeveless tops, muscle-shirts, see-through clothing, short skirts, short shorts, tight clothing without proper coverage, pajamas and clothing exposing the shoulders or mid-section are not allowed.
- Shoes must be worn at all times.
- Jewelry and accessories that may be deemed dangerous are prohibited.
- Knee-length skirts and knee-length shorts are acceptable.

Students who do not follow the above guidelines may be given other clothing to wear.

Expectations for Yoga Pants/Leggings (Change in practice)

Yoga pants and leggings are allowed only with a longer shirt/sweater/top to cover. The following information has been shared with students and we appreciate your help communicating this to your children.



OK for Davis Dress Code



NOT OK for Davis Dress Code

Tips for Becoming a Super Organized Student!

The most successful Davis students typically choose one of the following three systems for organizing themselves:

- **Binder System** -- This is the system most recommended by teachers. For each class, papers are hole-punched and organized into a binder with divider tabs (depending on the class, tab sections might include: notes, homework, quizzes/tests, review guides, labs, etc.). An organized binder allows students to easily locate papers at exam time or in the event of a grade discrepancy. The binder system also prevents the embarrassment of papers falling all over the hallway as sometimes happens when over-stuffed paper folders drop. Some students carry a two-pocket folder to each class on a daily basis and move papers into their binders regularly.
- **Trapper Keeper/Case-It** -- This system is great for students who like the ease of keeping a folder for each class clipped together in one larger central binder. When the six individual folders fill up, papers can be filed into binders with divider tabs or can be stored at home using another system until exam time.
- **Folder for Each Class** -- In this system students use an inexpensive paper or plastic two-pocket folder for each class and replace them every 5-10 weeks as they fill up. Folders for each progress report or marking period are saved at home for use at exam time.

It is not recommended to use the same two-pocket folder for all six classes. This method usually leads to disorganization, lost papers, and stress.

Some additional tips for parents and students to consider:

- **Planner** -- Students are strongly encouraged to use a student planner/agenda. Students can record assignments for each hour in the daily space and can record upcoming quizzes/tests and projects in the monthly space.
- **PowerSchool** -- PowerSchool can be checked regularly online or using the app. The UCS District Code is NKDJ. Many teachers leave progress comments in PowerSchool for parents and students. [Click here](https://ps.ucs.misd.net/public/home.html) or go to <https://ps.ucs.misd.net/public/home.html>
- **Phone/Digital Organizer** -- Students who have not been successful using a traditional planner/agenda are sometimes more successful using their phone, iPod, or other digital device. With teacher permission, students can take a photo of the daily agenda/assignments in each classroom. Students can also set reminders to turn in homework at the start of each hour or for quizzes and tests.
- **Teachers Websites** -- Many teachers have highly detailed websites explaining assignments for the week or month, outlining upcoming quiz/test dates, and providing a way to download handouts and assignments. Teacher websites are linked from our Davis website.
- **Well-Supplied Study Area at Home** -- It is a great idea for students to have a study area at home with supplies such as pencils, erasers, pencil sharpener, loose leaf paper, stapler, hole punch, etc. This prevents time wasted hunting around the house at homework time.

Typical Supplies Used by Davis Junior High School Students

Utica Community Schools must provide all necessary materials and supplies for curricular classes. Parents who wish to supplement these materials and supplies for their students may consider purchasing items from the list below. Teachers will provide class-specific supply suggestions during the first week of school.

- Planner/Agenda
- Pencils, Pens (Blue or Black and Red), Erasers
- Loose Leaf Paper or Spiral Notebooks
- Folders (2 pocket)
- Three-ring binders with divider tabs
- Scientific Calculator
- Hole Punch
- Index Cards
- Pencil Case or Pouch
- Kleenex (for backpack or locker)

Positive Behavior Support/Earned Privilege Program

Davis Junior High School has always strived to maintain a safe and orderly learning environment for all of our students. In an effort to improve our school climate and culture, many of the Davis staff members volunteered their time two years ago to form a Positive Behavior Support (PBS) Committee. PBS is a broad range of systemic and individualized strategies for achieving important social and learning outcomes. This program is aimed at building effective learning environments in which positive behavior is acknowledged for all students. Our program emphasizes the use of proactive, educative and reinforced-based strategies to achieve meaningful and durable behavior outcomes. As a staff we will be focusing on acknowledging positive behavior in the classrooms, hallways and the lunchroom by teaching and reinforcing our ***“Raider Red Expectations.”***

During the first week of school and throughout the year, staff members will be teaching our ***“Raider Red Expectations: I Can Listen, Learn and Lead”*** to students. We hope that by modeling and communicating these expectations to our students that they will begin to have a better idea of what is expected of them as students at Davis Junior High. We feel that the expectations of listening, learning and leading will serve as a roadmap for success for all of our students as they navigate junior high school to eventually transitioning to the high school and beyond. It is a goal of our program to provide students with common language and the necessary problem solving skills that will help them have a much more productive and positive day at Davis. Students who are engaging in listening, learning and leading behaviors will be individually acknowledged by earning ***“Raider Red Tickets”*** and honored with prizes and recognition during our weekly lunchroom drawings on Fridays. Students will also participate in our “Earned Privilege Program.” The Earned Privilege Program is an academic and citizenship reward system that is set in place to encourage students to do their very best on Progress Reports and Report Cards. There are seven cycles per year. Each student will receive points for the grades as well as their citizenship performance grade. The points are rolled into ranges that students can attain throughout each progress and report card cycle for various school raffles and prizes. This will allow students to have more access to “fun” school opportunities and we are very happy about this part of our program. Our ***“Raider Red Expectations: I Can Listen, Learn and Lead”*** will be posted throughout the classrooms and school for easy reference for our students. The matrix of our expectations is attached for you to review (last page.) It is our hope that you will spend some time reviewing the matrix with your child as it clearly defines the expectations for our students within the program. **Students that return the matrix with a parent signature will earn a “Raider Red Ticket,” during Raider Day for demonstrating leadership and will be entered in our first Friday lunch drawing on September 16, 2022.**



listen. learn. lead.

I can ...



Classroom/ Media Center	Bathroom/ Locker Room	Office	Cafeteria	Hallways	Bus
<ul style="list-style-type: none"> Take ownership of my actions Use positive words, tone, and actions Stay on task and complete work on time Use materials/equipment appropriately Keep hands, feet, and objects to myself. 	<ul style="list-style-type: none"> Honor privacy Use a conversational voice Clean up after myself Enter and exit quickly and return promptly to class Report unsafe/unclean conditions. 	<ul style="list-style-type: none"> Wait quietly until acknowledged Remain in assigned areas until dismissed Use a conversational voice Use positive words, tone, and actions Keep hands, feet, and objects to myself. 	<ul style="list-style-type: none"> Take ownership of my actions Use a conversational voice Sit and remain in assigned areas until dismissed Clean up the tables and floor Be aware of food allergies. 	<ul style="list-style-type: none"> Take ownership of my actions Walk quietly Use a conversational voice Keep hands, feet, and objects to myself Keep the floor clean. 	<ul style="list-style-type: none"> Take ownership for my actions Move safely onto and off of the bus Remain seated for the entire ride Use a conversational voice Keep hands, feet, and objects to myself.

PBS Winners – A, B and C Lunch (Week of September 19 - 23)

The following students were winners for the PBS Friday drawing held during their lunch:



Every week we hold a “red card” drawing at lunch for students. Names are announced in the newsletter every week!

These students earned “Raider Red Tickets” for demonstrating that they “Listen, Learn and Lead.” Congratulations to our winners!

Davis Junior High Highlights

Congrats to Mrs. Borowski, one of our Art teachers! She was named Sterling Heights Artist of the Month! Information from the article is below!

[Gail Borowski named Sterling Heights artist of the month \(candgnews.com\)](http://www.candgnews.com)



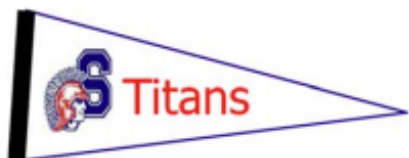
[Gail Borowski named Sterling Heights artist of the month](http://www.candgnews.com)

Photo provided by Gail Borowski STERLING HEIGHTS — As part of its ongoing program of spotlighting local artists, the Sterling Heights Arts Commission named Gail Borowski as its Featured Artist for August and September. As part of being featured, nine examples of Borowski’s work are on display at ...

www.candgnews.com

Athletic Information – Current Sporting Events/Sports Related Information

Stevenson High School Booster Club Information



STEVENSON HIGH SCHOOL ATHLETIC BOOSTER CLUB 2022 - 2023 MEMBERSHIP APPLICATION

The Stevenson Athletic Booster Club helps ALL sports and sports clubs! We are a non-profit 501(c)(3) organization that exists to provide support and assistance to Stevenson athletes and the entire athletic department of Stevenson High School. We raise money through membership dues, concessions, merchandise sales and various fundraisers. We provide scholarships, athletic equipment and supplies, team awards, and other funds to support our student athletes.

Parental and community involvement is essential to the success of the program. By joining the Booster Club, you can make a tangible difference in the lives of all Stevenson athletes. Membership is active for the 2022-2023 school year. If your child(ren) plays more than one sport, be sure to list all of them as this number is used to determine team participation. Along with the \$20 membership dues, we ask that you donate your time for at least two Booster Club events during the school year.

2022-2023 Meeting Dates – **7:00 p.m. in the ECC**

9/19/22
10/17/22
11/14/22
12/19/22
1/23/23
2/20/23
3/20/23
4/17/23
5/22/23

Meeting notifications will be sent to the email address(es) supplied below. Please print legibly so the email address can be read and input properly.

To join, use this link: <https://join-the-booster-club-today-33208.cheddarup.com>

Or complete the information below and send a check with your membership dues of \$20 made payable to **STEVENSON ATHLETIC BOOSTER CLUB** to:

Timothy Brandon, Athletic Director
Stevenson High School
39701 Dodge Park Road
Sterling Heights, MI 48313

Email us at: **stevensonathleticboostersclub@gmail.com**

PLEASE PRINT LEGIBLY		Date	
Mother Name		Father Name	
Mother Email		Father Email	
Mother Cell		Father Cell	
Address			
Home Phone			
Student Name		Grade	
Sport(s)			
Student Name		Grade	
Sport(s)			
Student Name		Grade	
Sport(s)			
Booster Club Use		Date Received	
Received by		Cash/Check Number & Amount	

Booster Club President –Stephanie Jenkins - (586) 709-4659– sjenkins@cefandassociates.com Cheryl Bollinger-Vice President / Vicki Carlino-Secretary / Lisa LeVans and Michelle Dubey -Treasurers Athletic Director – Timothy Brandon – Timothy.Brandon@uticak12.org

Stevenson Athletic Booster Club



FALL CONCESSIONS SIGN UP GENIUS

Earn \$20 for your team of choice by signing up for a concession slot for the fall. Volunteers are crucial to concessions and without them we will not be able to provide this service.

<https://www.signupgenius.com/go/8050E48A5AE2AA7FC1-fall2>

BOOSTER CLUB MEMBERSHIP

We are looking for families that would like to build the athletic family community at SHS! If you want to help support the numerous athletic teams at Stevenson and meet some great families, please consider signing up for boosters today!

<https://join-the-boosters-club-today-33208.cheddarup.com>

TEAM UPDATES FOLLOW US ON SOCIAL MEDIA

Please follow us on Facebook and Twitter for event updates, volunteer opportunities, and team accomplishments. We are looking for parents that would be willing to provide pictures and team updates during their season. Please message us at stevensonathleticboostersclub@gmail.com



BOOSTER CLUB MEETING DATES

Meetings start at 7:00 PM in the ECC

- 9/19/22 1/23/23 5/22/23
- 10/17/22 2/20/23
- 11/14/22 3/20/23
- 12/19/22 4/17/23

FACEBOOK: Stevenson Athletic Boosters Club

Twitter: SHBoosters

stevensonathleticboostersclub@gmail.com

Stephanie Jenkins - President / Cheryl Bolinger - Vice President / Vicki Carlino- Secretary /

Lisa LeVans & Michelle Dubey- Co-Treasurers

Beaumont Heart Screening

Has your athlete had a heart screening during their pre-participation health screening? Here is a link to register for a health screening by Beaumont. <http://www.beaumont.edu/heart/screenings-tests/> Students die from sudden cardiac arrest due to abnormal heart structure or abnormal rhythms. Sudden cardiac arrest claims the life of a young, U.S. athlete every three days, with an average age of 17.5 years old. Beaumont offers free **heart checks to high school students** that include:

- medical history evaluation
- blood pressure check
- physical examination
- electrocardiogram, or ECG
- echocardiogram, quick look

Here are some statistics on the Student Healthy Heart Check program since it began in May 2007:

- 12,319 kids in Michigan have been screened
- 1,305 needed some sort of follow up with a doctor
- 164 were advised to stop sports until they follow up with a cardiologist
- 7 have been found with **hypertrophic cardiomyopathy**, the most serious of all heart issues we are trying to detect

Concussion Awareness

As part of a new state law, all UCS and Michigan parents will receive information about concussions, their symptoms, and what to do if you suspect a concussion. UCS parents will receive the form as part of the back to school registration packets.

The form, which asks parents to sign and return to the school office, is also available at this link. The form will also be required of all new families registering in UCS for the first time. In addition to providing the parent information sheet, UCS physical education staff members and coaches will also take part in an on-line training program about concussions. For more information about concussions, please visit the recommended sites below from the Center for Disease Control:

- [Primary Link for concussions in young athletes at the Center for Disease Control and Prevention](#)
- [Facts about Concussion and Brain Injury](#)
- [How Can I Recognize a Possible Concussion?](#)
- [Resource Links About Concussions](#)

Pay to Participate Payments

Utica Community Schools offers PaySchools, an online system which allows you to make payments online via e-check or credit card. It can now be accessed from our school's website. Parents with students participating in fall sports are encouraged to use this system. It will be available as well for a variety of school-based programs. PaySchools offers easy and convenient online access 24 hours a day, seven days a week, an end to lost checks, the ability to view account history of purchases and the assurance of private and secure transactions. Not only is this service a convenience for you, it saves the district resources that can be spent on your child's education

Stevenson High School Athletic Information [Click here or go to http://stevensontitans.com/](http://stevensontitans.com/)

The transportation schedule will also be posted on <http://stevensontitans.com/> under the "schedules" tab

UCS District Information and Events

Band-A-Rama Newsletter Insert

The attached Band-A-Rama flyer should be included in school newsletters. The event is scheduled for Sunday, October 9, 2022.



Reminder: 2022-23 Superintendent's Student Advisory Board Deadline

Applications to join the Superintendent's Student Advisory Board are due by 11:59 p.m. on Monday, October 3, 2022. To be considered, 9th grade student applicants must complete their application and have a UCS teacher, school counselor or school administrator submit a letter of recommendation by 11:59 p.m. on Monday, October 3, 2022.

- Link to student online application: <https://www.tfaforms.com/5012974>
- Link to letter of recommendation (**this is noted on the online application, as well**): <https://www.tfaforms.com/5012985>

Please direct all questions to Jennifer Swanchara at jennifer.swanchara@uticak12.org.



UCS Wellness Podcast

The UCS Wellness team is happy to announce the seventh episode of their podcast series. The team worked with community members to create a podcast regarding different areas of physical, mental, and social health for UCS staff, students, and families. These podcasts are available on the UCS Wellness page. [UCS Wellness - Utica Community Schools \(uticak12.org\)](https://uticak12.org)

The seventh podcast in the series is titled “Our Youth and Vaping.” Below is a list of the podcasts available on the Wellness page:

- Mental Health with guest, Nancy Buyle
- Grief and the Grieving Process for Children
- Family Communication
- CARE of Southeastern Michigan
- Discussing Dating Violence with Turning Point
- Tackling Tough Topics with the Macomb County Sheriff’s Office
- Our Youth and Vaping

Secondary How-To Video for School Meals

Please share our How-To Video for School Meals link with your school community: <https://youtu.be/ukSHx6zqPro>

2022 – 2023 Calendar Information

Many families and staff members have been inquiring about the first day of the 2022-23 school year. By law, key dates included in school district calendars are subject to collective bargaining. We recognize the importance of planning family schedules as they relate to the start of school. While productive and collaborative negotiations are continuing, we are making the following dates available at this time:

- October 19, 2022 No SCHOOL – Professional Development
- October 28, 2022 End of 1st Marking Period
- December 21, 2022 End of 2nd Marking Period/End of Semester I
- March 31, 2022 End of 3rd Marking Period
- April 12, 2022 PSAT/SAT Assessment Date
- June 9, 2022 Last Day Students

In addition, many vacation dates – such as Thanksgiving, Winter Break, and Spring Break - are aligned with the [Macomb County Common Calendar](#). **Please note** – the final negotiated agreements may result in additional days for these breaks.

These dates have been added to our district [website](#).

Start and End Times for the 2022 – 2023 School Year

Outlined below is the elementary and secondary school start and end times for full days and half days. These times will be implemented for the 2022-2023 school year. The Elementary Virtual Academy will follow the Early Elementary School’s start and end times.

Full Day Schedules

High Schools	7:15 AM to 2:09 PM
Junior High Schools	8:00 AM to 2:51 PM
Early Elementary Schools	8:40 AM to 3:30 PM
Late Elementary Schools	9:20 AM to 4:10 PM

Half Day Schedules

High Schools	7:15 AM to 10:17 AM
Junior High Schools	8:00 AM to 11:02 AM
Early Elementary Schools	8:40 AM to 11:44 AM
Late Elementary Schools	9:20 AM to 12:24 PM
ALC	7:35 AM to 10:37 AM

UCS celebrates its past and present champions

Resilience. Dedication. Leadership. Service.

Utica Community Schools is once again celebrating the stories of everyday heroes who represent these principles in our community through a month-long series called #UCSchampions.

"This year once again challenged our community, and I am proud of the continued partnerships that support our students and families," said Superintendent Robert S. Monroe. "UCS has a long history of coming together to tackle hard issues. We want to again ask our community to help us tell those stories that inspire us and remind us of the power of community."

Community members can nominate past or present individuals, groups or programs. To suggest champions, please visit <http://www.uticak12.org/ucschampions>

UCS Wellness Podcast

The UCS Wellness team is pleased to share the release of the fifth episode of the UCS Wellness Podcast. The team worked with community members to create a podcast regarding different physical, mental and social health areas for UCS staff, students and families. These podcasts are available on the UCS Wellness page: [UCS Wellness - Utica Community Schools \(uticak12.org\)](http://www.uticak12.org/ucschampions)

In the latest episode of the UCS Wellness Podcast, UCS counselor, Kim Twarowski, speaks with Danielle Watson, community educator and sexual assault outreach specialist with Turning Point, a local agency aimed at ending sexual and domestic violence with the help of their services, programs and resources. UCS Wellness Podcast episodes are released the third Wednesday of each month throughout the school year. Current episodes include "Discussing Dating Violence with Turning Point," "CARE of Southeastern Michigan," "Family Communication," "Grief and the Grieving Process for Children" and "Mental Health."

Health Plan Information

Utica Community Schools is committed to providing a healthy and safe environment for each of our students. A health plan is required to be completed at the beginning of every school year. Health plans should be completed for any condition that may involve special dietary considerations, activity accommodations, medications, or treatment of urgent problems. Completion of health plans allow our staff to take the best possible care of your child.

A physician signature is required on all health plans. Any medications that are to be distributed by school staff or used by your student at school must have an Authorization for Medication form completed and signed by a physician, including any over-the-counter medications. Health Care Plans and Authorization for Medication forms are available at [Resources and Forms - Utica Community Schools \(uticak12.org\)](http://www.uticak12.org/ucschampions). Depending on your child's diagnosis, the following forms are required by the school:

- **Food Allergies/Insect Allergies/Latex Allergies***
 - FARE Food Allergy and Anaphylaxis Emergency Care Plan
 - Michigan Department of Education Medical Statement to Request Special Meals and/or Accommodations (Special Diet Statement form),
 - Two (2) Authorization for Medications (for an antihistamine and for Epinephrine)
- **MDE Dietary Accommodations (Special Diet Statement)**
 - Required for Food Services for students with Food Allergies or other health conditions requiring specific meal accommodations.
- **Asthma***
 - Asthma Health Care Plan
 - Authorization for Medication for a rescue inhaler.
- **Seizure***
 - Seizure Health Care Plan
 - Authorization for Medication for rescue medications and/or other medications.
- **Diabetes***
 - Diabetes Health Care Plan
 - Diabetes Medical Management Plan from your Endocrinologist

- **Heart Condition***
 - Heart Condition Health Care Plan
- **Any other diagnosis***
 - General Health Care Plan
 - Authorization for Medication if needed

* Two transportation forms, with a COLOR photograph of your child attached to each, is required for every student who rides a bus.

Please return all the necessary, completed, and signed forms to Mrs. Gipson at your earliest convenience. Forms can be delivered to the main office or emailed to Patrice.Gipson@uticak12.org Your cooperation will help ensure a safe and healthy school year. Any questions can be directed to the district nurses:

Emily Duzey, RN	emily.duzey@uticak12.org	586-980-0743
Megan Holmes, RN	megan.holmes@uticak12.org	586-980-0731
Brandolyn Mondoux, RN	brandolyn.mondoux@uticak12.org	586-703-0647
Tiffanie Polizzi, RN	tiffanie.polizzi@uticak12.org	586-719-2793
Rebecca Rosbolt, RN	rebecca.rosbolt@uticak12.org	586-405-7493

If your child had a Health Care Plan during the 2021-22 school year or before and it is no longer necessary, please have your physician complete below, sign and return it to the main office.

The diagnosis, _____, is no longer active for my child and can be changed in your records that a health plan is no longer required for my child.

Child's Name : _____ DOB: _____

Parent Name (Print)

Physician Name (Print)

Parent Signature Date

Physician Signature Date

Clinic Name/ Address/Phone Number

Family Portal' Replacing 'Send Money to School'

Attention all families: Sendmoneytoschool.com, the site used to deposit funds to your student's meal account, has been replaced. Please begin using <https://utica.familyportal.cloud> to deposit funds. If you currently have an account with sendmoneytoschool.com your children will be moved over to the new account after completing registration. Please view this video showing how to create an account on the new website: <https://utica.familyportal.cloud/tutorials>.

Food Service – Meal Magic Family Portal Guide

For the 2022-2023 school year, families will visit <https://utica.familyportal.cloud> to fill out the application for free or reduced-price meals, complete HIR forms and to deposit funds into their student's lunch account (Visa, MasterCard and Discover are accepted). Please see the attached guide (7A) for questions regarding this transition. Parents can also click the "tutorial" button on the main page of the family portal website for video setup instructions.

[How-To Guide PNG \(pg. 1 of 2\)](#)

[How-To Guide PNG \(pg. 2 of 2\)](#)

Food Services Meal Program Overview (Free and Reduce Services)

Important Information for Qualifying Families

The USDA sponsored pandemic-related free school meal program has ended. During the 2022-2023 school year all families will be responsible for the full price of school meals unless they have applied and been approved for free or reduced priced meals. To apply for these accommodations, visit <https://utica.familyportal.cloud>. [Click here to fill out forms for free/reduced lunch](#). Please note that last year's application will expire on October 13, 2022. Additionally, families may deposit funds on their student's lunch accounts at the same website.





What is Meal Magic Family Portal?

Meal Magic Family Portal combines features that previously were available elsewhere but required you to visit multiple websites. Now, all food service activity can be accessed through a single site.

You can use Family Portal to view balances, see account and purchase histories, make deposits, transfer money among family members, set parental controls, apply for meal benefits, complete household information reports, and order meals. Some schools might not offer all of these features.

Important Information for SendMoneyToSchool.com (SMTS) Users

Your SMTS account did not transfer automatically to Family Portal. You must **Register** to create a Family Portal account; however, if you use the same email address as you used for SMTS, your family members will transfer and be approved for immediate access once you finalize your registration.

Registration Tips

Before registering, add *.familyportal.cloud as a safe domain email sender in your email app. If you think you did not receive an email, try looking in your spam folder. If it's there, be sure to mark it as safe for future email messages.

We are not able to send email to services that do not support TLS, which is a security measure to protect your privacy.

If you get a message about not being able to register your email address, try using the **Reset** option under **My Account**. It's possible that you started registration but did not complete it.

Registering (Creating an Account)

Register has two parts. In the first part, you will be asked to enter your email address and agree to the site's Terms of Use and Privacy Policy, after which an email will be sent to you.

Email is sent to confirm that you have access to the address you used. If you click the link that is in the email, you will be returned to Family Portal to complete the second part of registration, which entails entering your real name and setting a passphrase to protect your account.

Registrations must be completed within 20 minutes. If you take too long, refer to *Registration Tips* to **Reset** the process.

1. Click **Register**.
2. Enter your email address and click **Next**.
3. Read and **Accept** the Terms of Use and Privacy Policy.
4. Check your email for activation instructions.
5. Click the link in the activation email.
6. Enter your first and last name and set a passphrase.
7. Click **Submit**.

Important Note About Passphrases

A passphrase is similar to a password but usually is longer and has fewer restrictions on format. Your passphrase will be tested against a database of passwords that are known to have been compromised on other websites and will be rejected if a match is found.

For security, never use the same passphrase on more than one website, and never share your passphrase.

My Account

After successfully completing registration, you will use **My Account** whenever you want to access your account.

If you have forgotten your passphrase, enter your Username and click on the word **Reset**.

Adding Family Members

When logged into Family Portal, you will have the ability to add family members to your account by using the **Add Person** button. Minimally, you will need to know the ID Number assigned by the school to the person along with the person's first and last name. The school might require additional details, such as birth date.

Before you can access information for a person attached to your account, your school district must approve your access to them. Once approved, you will be able to see balances, settings, and histories.

Applying for Benefits Using Your Account

If you are logged into your account, you can apply for meal benefits or complete a household information report by clicking **Benefits** at the My Account home page. Due to confidentiality rules imposed by USDA, you will not be able to view the meal benefit determination through Family Portal. Instead, your district will send you a letter or email.

Applying for Benefits as a Guest

The **Guest** option allows you to submit an application for meal benefits or to complete a household information report without having an account. You cannot make deposits or do anything else as a guest. Completing a document as a guest will not establish an account for you. If the button is not clickable, the school is not accepting documents.

Tutorials

Click the **Tutorials** button if you want to view videos about using Family Portal. Topics include *Setting Up a New Account*, *Making a Deposit*, and *Customer Options*.

Questions

You must contact your school if you have questions about your account or family members. Meal Magic Corporation support does not have access to this information.

For your protection, no credit card or banking information is stored by Meal Magic Family Portal.

Breakfast & Lunch Service Start-Ups

Breakfast is served in all K-12 buildings. Breakfast for students at all grade levels will begin on Tuesday, August 30, 2022. Please note that breakfast is served on all scheduled school days, including half-days, throughout the school year. Lunch service will begin on Tuesday, August 30, 2022 for secondary buildings.

Menus

A monthly menu is posted at school. You can also find menus, allergen and nutrition information on www.uticak12.nutrislice.com and available on the Utica Community Schools app.

Allergies

Student safety is a priority for Utica Community Schools, and we take food allergies very seriously. If your child has any food allergies, please have your physician fill out and sign the SNP Special Dietary Accommodations Form. [Click here](#) or [Special Diet Form \(sharpschool.com\)](#). We cannot act on your request without this form filled out properly. This completed and signed form must be submitted to the Food and Nutrition Services department at foodservice@uticak12.org and is required before meal accommodations can be made. The SNP Special Dietary Accommodations Form must be submitted every year. For questions about food allergies and menu selections please call our office at 586-797-1180.

Allergy menus are found online at www.uticak12.nutrslice.com under the Elementary Allergy Menu tab. If your child requires a substitution, please inform your child's school at least 48 hours in advance.

Office 365 is Available for Free for Secondary Students

Office 365 is available to all secondary students at no cost. Office 365 is a collection of tools that combines online cloud features with the power of the Office 2013 and Office 2016. Student copies of office include full versions of Word, OneNote, Excel, PowerPoint, Publisher, and Access on up to 5 personal PCs or Macs, and Office apps on other mobile devices including Android, iPad, and Windows tablets. To obtain their free access to Office 365, students must complete and return the Student Online Agreement form to their school. More information on Office 365 can be found at LearnOffice365.UticaK12.org

Students will be able to:

- Install Office on up to 5 personal PCs and Macs, plus 5 tablets
- Use cloud storage OneDrive
- Collaborate in real-time with other students using Office Online
- Gain valuable skills on the popular Office software
- Use the same programs as the staff to ensure full file fidelity

[Click here](#) for instructions gaining access and more information. If you need installation assistance, visit install Office on your PC or Mac with Office 365 at: <https://products.office.com/en-us/student>.

UCS Wellness

Utica Community Schools has created a wellness page for parents that provides resources to make sure we are all caring for our physical, mental and social well-being. The page includes resources for self-care, supporting your child and remote learning strategies. The page is located at http://www.uticak12.org/ucs_wellness



Information from School District Nurse

The flu season will continue through April. We wanted to provide you with some flu prevention tips:

- Hand washing is the best preventer of illness. Wash your hands often and especially before eating food, after using the bathroom, and after blowing your nose, coughing or sneezing. The CDC has a Handwashing Heroes Social Wall where you can send in pics of your kids washing their hands at: <https://www.cdc.gov/handwashing/heroes.html>
 - **Wet** your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
 - **Lather** your hands by rubbing them together with the soap. Be sure to lather the backs of your hands, between your fingers, and under your nails.
 - **Scrub** your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.
 - **Rinse** your hands well under clean, running water.
 - **Dry** your hands using a clean towel or air dry them.
- Cover your mouth and nose with tissue when you cough or sneeze
- Please do not send students in sick—they must be fever free for 24 hours without the use of Tylenol or Motrin
- See your doctor right away with symptoms to see if your child can get on medicine to help decrease symptoms or length of illness

Website for 2018 Bond Issue Project Update

We would like to thank our community once again for its support of the 2018 bond issue. Over the next five years, bond issue projects will impact (insert school name), our feeder schools and every school in the district. To provide updates to the community, the district has created an informational page that reports the status of the projects. The site is located at <http://www.uticak12.org/2018bond/updates>.

Automated Call Phone Contact Update

Utica Community Schools will continue to message important school-related information such as delayed openings or school closure through a number of resources including local media outlets. As a service to parents and staff, the District will also continue to call directly to phone numbers linked to our Automated Call Information Alert System. As we approach inclement weather season, it is a good time to ensure any recent change to phone number(s) has been reported.

Parent phone numbers for the automated call are drawn from PowerSchool which should be updated at the building level. Please contact the main office with any changes.

Inclement Weather – School Closing

Inclement weather or building problems sometimes bring unexpected school closings. At Utica Community Schools there are several ways parents can be informed about these unanticipated days. Utica Community Schools will implement the use of School Messenger, our mass parent communication system, to make telephone calls to parents/guardians informing them of school closing information. It is important that we have updated contact phone numbers. Please make sure that you notify the main office if there are any changes.

For parents connected to the Internet, the district’s web page, www.uticak12.org, lists school closings under the emergency school closing button listed on the main page. School closing information is broadcasted on radio stations WJR 760 and WWJ 950. Television stations airing school closing information are UCS TV, Channel 2 (WJBK), Channel 4 (WDIV) and Channel 7 (WXYZ).

UCS App Settings

The UCS App has undergone a number of recent upgrades. Please check the settings tab (located under the wrench and hammer icon in the lower right corner of the home screen) to ensure you will continue to receive personalized notifications and information specific to (insert the name of your school). You may follow one or more schools. If you have not downloaded the App, we encourage you to do so to receive updated alerts from our school. Links to download the app are available at: <http://www.uticak12.org/social>

Utica Community Schools Text Messaging Service

Utica Community Schools offers a texting service for parents. The service allows parents to receive important information such as school closings, safety alerts, school reminders and more, directly from their school(s) on a mobile device.

Newly enrolled UCS parents will receive a text message from the district that reads:



"Utica Community Schools messages. Reply Y to confirm, HELP 4 info. Msg&data rates may apply. Msg freq varies. schoolmessenger.com/tm"

To receive the free* text messages, simply reply "Y" or "Yes" to the message.

Even if you have not received a UCS message to join, parents may opt in by texting "Y" or "Yes" to the short code 67587.

Parents may opt out at any time by replying "Stop" to one of the messages.

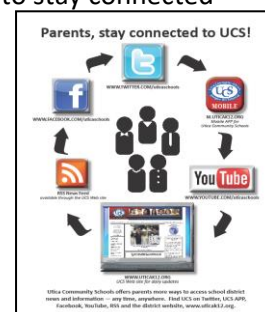
*Terms and Conditions: Message frequency varies. Standard message and data rates may apply. Reply HELP for help. Text STOP to cancel. Mobile carriers are not liable for delayed or undelivered messages. See schoolmessenger.com/txt for more info.



Stay Connected - UCS

Are you connected! Utica Community Schools has several ways to help you stay connected! We are on Facebook, Twitter, LinkedIn, RSS News Feed, YouTube, and the UCS phone app! In addition, parents are encouraged to stay connected through our other social media sites:

- Facebook - <http://www.facebook.com/uticaschools>
- Twitter - <https://twitter.com/uticaschools>
- YouTube - <http://www.youtube.com/uticaschools>
- LinkedIn - <http://www.uticak12.org/districtinfo/linkedin.asp>
- The UCS App - <http://www.uticak12.org/districtinfo/news/app.asp>
- The UCS RSS Feed - <http://www.uticak12.org/districtinfo/rss/UCS.xml>



See UCS in a Whole New Way

Redesigned school websites and app
Mobile-friendly technology tools
Easy-to-use, single source for information
Download the app and visit
www.UticaK12.org today!





Stay in touch and informed with Utica Community Schools

Utica Community Schools has multiple ways for you to receive information about your student, your school and your district.

Email

Parents will automatically receive emails from the district and school if an email address was provided to the school's office on their child's emergency card.

Text Messaging

The district offers a texting service for parents who have established a PowerSchool account. The service allows parents to receive important information directly on a mobile device from UCS about school closings, safety alerts, school reminders and more.

To opt-in, simply text "Y" or "Yes" to the short code 67587*. You can also opt out at any time by replying "Stop" to one of the messages.

Mobile App

The district has a convenient, easy-to-use mobile app that provides notifications to parents from specific schools they select. School menus are only one click away from the apps home page. In September, bus routes are posted. Phone numbers and maps to buildings are always included.

Visit the app store and search for "Utica Community Schools." Install the app. Click "Start setup." Click on the school or schools you would like to follow. You may follow one or more schools. Your selections can be changed at anytime by clicking the wrench and hammer icon in the lower right corner of the home screen. Click on a white arrow in the header. Click "Start my app."

You are now ready to receive notifications and access information from UCS on your mobile device.

Websites

The district and each school have their own website. You can access every school's website from the district's site located at - uticak12.org. On school sites you will find a building calendar, principal's message, school newsletters, links to parent groups and so much more.

Social Media

The district and our schools have social media sites to keep parents and the community updated. A complete list can be found at uticak12.org/social.

YouTube

UCS TV can be found on YouTube by searching for "Utica Schools."



Easy, one click, access is at the bottom of every UCS website.



*Terms and Conditions: Message frequency varies. Standard message and data rates may apply. Reply HELP for help. Text STOP to cancel. Mobile carriers are not liable for delayed or undelivered messages. See schoolmessenger.com/tot for more info.

College Board Opportunities for Students

The College Board is committing \$25 million in scholarships over the next five years, beginning with the class of 2020. Students earn chances at scholarships by completing key actions along the path to college. Students in the class of 2020 can opt into the program via their College Board account and start earning scholarship opportunities for their college planning efforts. If a student does not have a College Board account, they can create one for free to join the program.

Listed below are the following documents:

- College Board Opportunity Scholarships for students (#13A)
- College Board Opportunity Scholarships for Educators (#13B)
- Directions to create a college board account (#13C)



College Board Opportunity Scholarships

A Clearer Path to College



The College Board Opportunity Scholarships guide you through the college planning process and offer you a chance to earn money for college for each action you complete. Complete each action for a chance to earn scholarships:



1. Build Your College List: \$500

Get started by exploring colleges you're interested in.



2. Practice for the SAT: \$1,000

Use Official SAT® Practice on Khan Academy* to get ready for test day.



3. Improve Your Score: \$2,000

Show how practice pays off by improving your SAT score.



4. Strengthen Your College List: \$500

Make sure your college list has a mix of academic safety, fit, and reach schools.



5. Complete the FAFSA: \$1,000

Fill out the free government form to apply for financial aid.



6. Apply to Colleges: \$1,000

Apply to the schools you want to attend.



Complete Your Journey: \$40,000

Complete all six scholarship steps to be eligible for a \$40,000 scholarship.

Learn more about your scholarship eligibility at [cb.org/opportunity](https://collegeboard.org/opportunity).

Khan Academy is a registered trademark in the United States and other jurisdictions.

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College Board Opportunity Scholarships

A Clearer Path to College



The College Board is investing \$5 million per year in the College Board Opportunity Scholarships, beginning with the class of 2020. Your students are eligible to earn scholarships by taking the following actions during certain windows in their junior and senior years:

The Scholarships	The Actions	Action Window
1. Build a College List: \$500	Build a college list on BigFuture™.	Junior Year: December 10, 2018–June 2019
2. Practice for the SAT: \$1,000	Use Official SAT® Practice on Khan Academy® to get ready for test day.	Junior Year and Fall Senior Year: December 10, 2018–October 2019
3. Improve Score: \$2,000	Improve their SAT score.	Spring Junior Year through Fall Senior Year: March 2019–December 2019
4. Strengthen College List: \$500	Strengthen their college list with a mix of academic safety, fit, and reach schools.	Summer and Fall Senior Year: July 2019–October 2019
5. Complete the FAFSA: \$1,000	Fill out the FAFSA form to apply for financial aid.	Fall and Winter Senior Year: October 2019–January 2020
6. Apply to Colleges: \$1,000	Apply to schools they want to attend.	Fall and Winter Senior Year: October 2019–February 2020
Complete the Journey: \$40,000	Complete all six scholarship steps.	Final Drawing: March 2020

The more steps students take toward college, the more opportunities they have to earn a scholarship. Learn more about your students' scholarship eligibility at [cb.org/opportunity](https://collegeboard.org/opportunity).

Create a College Board Account

With a College Board account, you can:

ACCESS your PSAT/NMSQT®, PSAT™ 10, PSAT™ 8/9, SAT®, and AP® scores online. Send your SAT and AP scores to the colleges of your choice.

REGISTER for the national weekend administration of the SAT and College-Level Examination Program® (CLEP®) exams.

PRINT your SAT Admission Ticket for the national weekend administration of the SAT or your CLEP Registration Ticket.

MANAGE your personal college list.

SAVE your scholarship searches.

COMPARE costs at colleges that interest you.

Don't forget to:

OPT in to receive important reminders about deadlines, test-preparation strategies, score availability, and more.

PROVIDE your parents' names and email addresses.

Create a College Board account now at collegeboard.org.

Sign-Up Instructions

- 1 BEFORE YOU GET STARTED HAVE YOUR:**
 - Email address
 - Expected high school graduation date (month and year)
 - High school name
- 2 GO TO COLLEGEBOARD.ORG**
- 3 CLICK ON "SIGN UP"**
- 4 SELECT "I AM A STUDENT"**
- 5 CREATE A USERNAME AND PASSWORD**
 - Your username should have 6–15 characters and be made up of letters and numbers.
 - Your password must be 7–15 characters with at least one number and one letter.
 - Choose a security question and provide an answer you can easily remember.

Power School Unified Classroom for Parents

PowerSchool has just become more powerful! Beginning Monday, February 5, PowerSchool has new resources for parents that are accessible through the Unified Classroom which is replacing the traditional Parent Portal. Once parents have created their accounts in Unified Classroom, the calendar, attached assignments and activity feed will be part of the parent dashboard. Please see the flyer below for information.

PowerSchool is now more powerful!

PowerSchool has new resources for parents that are accessible through its new Unified Classroom. PowerSchool's Unified Classroom is replacing the traditional Parent Portal.

It is filled with helpful, new features such as attached assignments, enhanced communication tools, and convenient Naviance sign-on for secondary parents.



PowerSchool

**Making the switch for existing users is an easy, one-time process.
It is as simple as One, Two and Three.**

One

Parents need to have a Traditional Account in PowerSchool.*

Two

Login to PowerSchool using the Parent Portal at <https://ps.ucs.misd.net/public/>
You will be redirected to the Welcome Screen for Unified Classroom.

Three

Create a new PowerSchool ID to access Unified Classroom using an email address as a username and create a password between 8 and 64 characters with no more than three repeating characters.

It is that easy!

A screen will display indicating the process is complete. Click continue to reach the login screen for Unified Classroom. To access, use your newly created PowerSchool ID and password.

Update your browsers with the new Unified Classroom login URL: <https://classroom.powerschool.com>

While parents will still be able to access student grades and attendance by using the mobile PowerSchool App, you will need to access Unified Classroom through a browser to take full advantage of all the offered resources.

The PowerSchool App and login information will remain unchanged and parents may continue to use it.

Visit www.uticak12.org/PowerSchool for detailed instructions, videos, and helpful tips on how to create a Unified Classroom ID.

*Parents without a PowerSchool Parent Portal account will first need to contact their student's school and receive an Access ID and Access password for their child. Once a ParentPortal account has been created, it can be easily converted into a Unified Classroom ID using the instructions above.



www.uticak12.org/PowerSchool

Unified Classroom for Students

PowerSchool's Unified Classroom is replacing the traditional Parent/Student Portal.

Students using the browser version of PowerSchool will be redirected to make the switch over to Unified Classroom to access new features such as attached assignments, enhanced communication tools, and a convenient Naviance sign-on.



PowerSchool

Making the switch for existing users is an easy, one-time process. It is as simple as One, Two and Three.

One

Students need to have a Traditional Account in PowerSchool.*

Two

Login to PowerSchool using the Parent/Student Portal at <https://ps.ucs.misd.net/public/>. You will be redirected to the Welcome Screen for Unified Classroom.

Three

Create a new PowerSchool ID to access Unified Classroom **using an email address as a username. It is recommended to use the district assigned email ending in @stu.uticak12.org.** Then create a password between 8 and 64 characters with no more than three repeating characters.

It is that easy!

A screen will display indicating the process is complete. Click continue to reach the login screen for Unified Classroom. To access, use your newly created PowerSchool ID and password.

Update your browsers with the new Unified Classroom login URL: <https://classroom.powerschool.com>

PowerSchool App

Students may continue to access their grades and attendance by using the mobile PowerSchool App. **Your current PowerSchool App login information will remain unchanged.**

However, students need to access Unified Classroom through a browser to take full advantage of PowerSchool's new resources.

Visit www.uticak12.org/PowerSchool for detailed instructions, videos, and helpful tips on how to create a Unified Classroom ID.

*Students without a Traditional PowerSchool Account will first need to obtain an Access ID and Access password from their school's main office. Once a student creates a traditional account, it can be easily converted into a Unified Classroom ID using the instructions above.



www.uticak12.org/PowerSchool

Naviance Parent Accounts

Parents who have transferred their PowerSchool portal account to Unified Classroom, can access their student Naviance account through a single-sign on. The parent brochure (#14A) has been updated with step by step directions on how to access Family Connection and the options parents have when accessing their students account.



Naviance Family Connection Parent Brochure – Getting Started

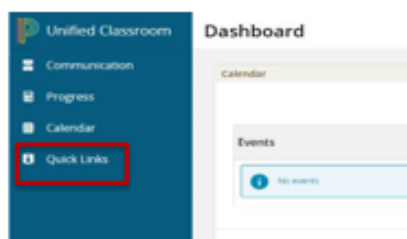
Overview

Utica Community Schools has partnered with Naviance to provide a variety of tools for achievement through academic, career and college planning. These tools are located in Family Connection, a website for students and families to access online resources, communicate with school staff and work on college and career readiness activities with your school and family.

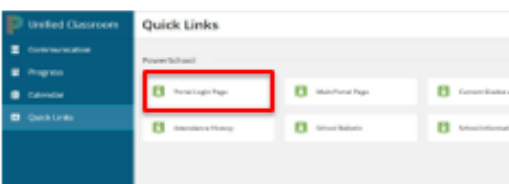
Getting Started

Single Sign-On through Powerschool Unified Classroom

1. Login to Unified Classroom



2. Click on **Quick Links**
3. Click on **Portal Login Page**



*For linked student accounts, click on your secondary student page.

4. Click on  in the upper right corner



5. Click on **Log into Family Connection** on the right side



Navigating Family Connection

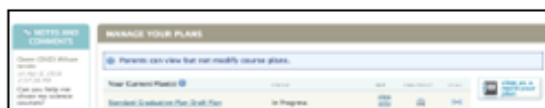
Home Page:

- View pages and links from your school
- Read and send email messages to school staff
- Access the document library



Courses Tab

- View your child's course records
 - The course records will allow you to see what classes your student has taken and the grade and credits they received.
- View and comment on your students 4-year plan of high school.
- Comment on your child's course plan.



Careers Tab



- Review assessment results with your student to understand their learning style and personality profile.
- Research career options for your student. Help them find favorite careers and career clusters.
- As your child identifies the careers that interest him or her, think about the path he or she might take after high school. Discuss with your student what options he or she is interested in. Is a 4-year college or a career education program the best fit?
- Browse the [Roadtrip Nation Interview Archive](#) with your student.
 - [Roadtrip Nation](#) was started in 2001 when a group of friends took a roadtrip with this simple idea: talk to people who do what they love and you'll get a better understanding of how to build a life you love. With [Roadtrip Nation](#), students can access meaningful resources to inform their own personal, academic, and career decisions.

- [Scholarship List](#)- List of scholarships or financial aid awards that may be relevant to your student.
- [National Scholarship Search](#)- Scholarship tool hosted by Sallie Mae to search their database of over 3 million scholarships. Help your student fill out their profile to find scholarships they qualify for!

About Me Tab



- Take parent surveys and view results of your student's surveys.
- Review your student's resume.
- View your student's test scores and GPA.
- See your student's assessment results from their personality and career assessments.
- View your student's portfolio which will show you their personal profile and goal, career, academic, and college planning.

Colleges Tab



- Research colleges and enrichment programs with your student.
- Recommend colleges to your student by adding a college to the **Colleges I'm Thinking About** list.
- Encourage your child to attend college fairs and visit college campuses to learn more about colleges he or she may be interested in applying to.
- Research scholarships:
 - [Scholarship Match](#)- List of scholarships updated by district staff with requirements that may be a suitable match for your student.

My Planner Tab



- View your student's academic and personal goals.
- View your student's to-do list which is a list of items your student created for themselves.
- View your student's school-assigned tasks.
 - The tasks assigned to your student help them fulfil their Educational Development Plan (EDP). The EDP is a secondary/postsecondary planning tool to direct the student's educational plan and career planning activities. Family Connection allows your student to complete their EDP electronically.
- Monitor task completion to ensure your student meets the deadline of each assignment.

Enjoy exploring Family Connection to help your student plan for the future!

Michigan Merit Curriculum Information

Here is some information out of the junior high handbook in regard to Michigan Merit Curriculum and credits needed for graduation. The information is pasted below. The link for the handbook information is

<http://www.uticak12.org/uticawebsite/handbook/>

Michigan Merit Curriculum: Minimum High School Graduation Requirements		
Subject Area	Description	Personal Curriculum (Modifications)
ENGLISH LANGUAGE ARTS (ELA) 4 Credits	• Aligned with subject area content expectations developed by the Michigan Dept. of Education and approved by the State Board of Education	✓ No modification
MATHEMATICS 4 Credits	• Algebra I • Geometry • Algebra II • One additional math or math-related credit in the final year	All students must: ✓ Complete at least 3.5 math or math-related credits ✓ Complete a math or math-related credit in the final year
SCIENCE 3 Credits	• Biology • Chemistry or Physics • 1 additional Science credit	✓ No modification
SOCIAL STUDIES 3 Credits	• .5 Civics • .5 Economics • U.S. History & Geography • World History & Geography	✓ No modification of Civics ✓ 2 credits must be earned ✓ Modified only if student takes additional credit(s) beyond the required credits in ELA, Math, Science or World Languages
HEALTH & PHYSICAL EDUCATION 1 Credit	• Credit guidelines developed by the Michigan Dept. of Education	✓ Modified only if student takes additional credit(s) beyond the required credits in ELA, Math, Science or World Languages
VISUAL, PERFORMING, APPLIED ARTS, CTE 1 Credit	• Credit guidelines developed by the Michigan Dept. of Education • One credit must be in the area of Visual, Performing or Applied Arts	✓ Modified only if student takes additional credit(s) beyond the required credits in ELA, Math, Science or World Languages
ONLINE LEARNING EXPERIENCE	Online course or learning experience OR online experience is incorporated into each of the required credits	✓ No modification
WORLD LANGUAGES 2 Credits	Class of 2016 and thereafter • Credits earned in Gr. 9-12 OR an equivalent learning experience in Gr. K-12	✓ No modification
DESIGNATED STATE ASSESSMENT	Students must participate	✓ Modifications defined by the State of Michigan applicable to Special Education students

- To meet minimum graduation requirements, a total of 22 credits must be earned in grades 9-12. One-half credit is granted for each semester course.
- As the chart above indicates, 18 of the 22 credits must be completed in these areas: Mathematics - 4, English Language Arts (ELA) - 4, Science - 3, Social Studies - 3, World Languages - 2, Health/Physical Education - 1 and the Arts (Visual, Performing or Applied) - 1. In addition, four elective credits and an online learning experience are required. Further information is available from the school counseling office or the UCS district Web site www.uticak12.org under the Student Curriculum Guides link.
- A certificate of completion will be provided to students with IEPs who complete their high school program per their IEP, but do not meet the Michigan Merit Curriculum requirements for a diploma. Once a student accepts a diploma, his/her eligibility to receive a free and appropriate public education ends.
- Each student is expected to be fully enrolled each year.
- It is the responsibility of students to meet with school staff to ensure course work meets the basic requirements of their college and/or career choice.